

# REDGRANITE CORRECTIONAL INSTITUTION

## ANNUAL REPORT

2006-07



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## MESSAGE FROM THE WARDEN

This year marks the end of our seventh year of operation. As some of you may recall, I mentioned to staff in late 2000 thru 2001 that it would take about five years for things to settle down and for RGCI to establish its own identity within the Department. At the time, that prediction was of little comfort to those who dealt with the daily struggles associated with activating a correctional institution. While we may argue today whether we beat that prediction or not, I think most of us would agree that we at least met that challenge and have achieved the status of *an established* institution. We are *established* not just because construction is complete, staff hired, inmate populations at capacity, policies written and programs operating, but also because we have solidified our own unique culture and way of doing business. The best evidence of that is the fact that staff, when confronted with new challenges or situations, know how to respond because they know “that’s the way we do it here”. That culture didn’t just “fall from the sky”, nor did it evolve by luck or circumstances. Rather it came to pass as a result of our collective vision, planning, actions and hard work. While change and growth will continue, our *core* beliefs about how best to meet DOC/DAI goals and objectives, and how best to serve the public, is likely to stay the same for years to come.

We will face new challenges in and beyond. One of those challenges will be to increase our focus on how best to prepare inmates for release. The Wisconsin DOC has been in the business of *successful reentry* since the gates of Waupun first slid open. In the coming years, we will be looking at how we manage offenders to see if we can do anything better to prepare inmates for their return to the community. To be successful, we will need to look at how we begin preparing inmates for release as soon as they enter the System, not just at the end of their stay. We will need to focus on everything all of us do every day as we interact and manage inmates, not just the programs we offer. Our job is to protect the public. With 97% of our inmates being released to our communities some day, it is our responsibility to do whatever we can to reduce re-victimization. We can and will do this while maintaining institution safety and security.

## INSTITUTION MISSION STATEMENT & GOALS

To maintain secure and safe custody of medium security offenders committed to Redgranite Correctional Institution while providing these offenders opportunities for cognitive and behavioral development to enhance their future potential as productive members of society.

## HISTORY & DEVELOPMENT

The Redgranite Correctional Institution (RGCI) is a medium security adult male correctional institution. The facility provides a custody and treatment program up to 1000 inmates who are transferred here from other institutions. Programs at the Redgranite Correctional Institution are designed to provide an opportunity to develop skills, to make a positive change in behavior and prepare inmates for a successful re-entry back to their communities.

Historical Tommy Thompson, Governor

Construction: Boldt Construction Company

Cost: \$52,900,000

Location: Redgranite, Wisconsin

Security Level: Medium

Operating Capacity: 750

Current Population: 979

Date Opened: January 8, 2001

Number of Acres: 89

Number of Security Staff: 202

Number of Non-Security Staff: 98

Staff to Inmate Ratio 3.3 inmates for every staff member

**Operating Budget FY 2006-07: \$22,776,042**

**Special Historical Notes:**

Redgranite Correctional Institution encompasses 89 acres of land, of which 22 acres are contained within the secure perimeter. The secure perimeter consists of two high-security fences that are equipped with razor-ribbon wire and a “shock”/”knock-down” feature. An intrusion detection system provides monitoring of any activity near the fences. The latest in computer technology is incorporated in the control center, which monitors the entire institution and the perimeter, both electronically and through closed-circuit television camera. One armed elevated officer post and two armed patrol vehicles also circumscribe the institution. A portable observation post was also recently added. Ground breaking was June 18, 1999. Tobacco free for staff, visitors and inmates. Average age of Wisconsin inmates is 32. Cost: \$52,900,000.00. Cell Size: 80 sq. feet

**STAFFING REPORT**

Redgranite Correctional Institution is allocated the following positions:

# of Positions	Classification -- Represented (Union) Positions:
1	<b>Automotive Equipment Technician – Master 3-12</b>
1	Chaplain 12-6
143	Correctional Officer 5-31
46	Correctional Sergeant 5-32
8	Corrections Food Service Leader 2 3-10
1	Crisis Intervention Worker 12-7
1	Electrician Craft 04
1	Electronic Technician Security (Senior) 6-13/14
2	Facilities Maintenance Specialist 3-12
1	Facilities Maintenance Specialist – Adv 3-13
4	Facilities Repair Worker-Adv 3-11

2.5	Financial Specialist 2 2-10
1	Financial Specialist 3 2-11
1	HVAC/Refrigeration Specialist-Advanced 3-14
2	Inventory Control Coordinator 03-09
1	Inventory Control Coordinator-Adv 03-11
1	Librarian 13-1
1	Medical Program Assistant – Associate 2-10
6	Nurse Clinician 2 11-40
2	Offender Records Assistant 2 2-11
1	Offender Records Assistant 3 2-12
3.5	Office Operations Associate 2-10
1	Plumber Craft 04
3	Psychological Associate (A-B)/Psychologist-Licensed 12-8/9 & 12-11
3	Recreation Leader – (A-B) 12-4/5
11	Social Worker – Corrections 12-5/6/8
12	Teacher 13-5 (includes 1 Teacher-Guidance Counselor)

# of Positions	Classification -- Non-Represented Positions
1	Buildings/Grounds Superintendent 81-03
1	Buildings/Grounds Supervisor 81-04
1	Correctional Management Services Director 81-02
1	Corrections Program Supervisor 81-03
1	Corrections Security Director 81-02
3	Corrections Unit Supervisor 81-03
1	Deputy Warden 81-01
1	Education Director 81-02
1	Financial Program Supervisor 81-03
1	Food Service Administrator 81-03
1	Food Service Manager 81-04
1	Human Resources Assistant 81-05
1	Institution <b>Complaint</b> Examiner 81-04
1	Institution Human Resources Director – Adv 81-03
1	Nursing Supervisor 81-03
1	Offender Records Supervisor 81-04
1	Payroll & Benefits Specialist – Conf 81-05
2	Program Assistant – Conf 81-05
1	Psychologist Supervisor 81-02
1	Secretary Confidential 81-05
5	Supervising Officer 1 81-04
8	Supervising Officer 2 81-03
1	Warden 81-01

**Total Positions = 300**

**Total FTE = 298**

RETIREMENTS			
NAME	TITLE	YRS OF SERVICE	RETIREMENT DATE
Harold Kirk	Correctional Officer	20	9/1/2006
Eileen Korchunoff	Office Operations Associate	6	6/9/2007

### Unit Management

This institution is designed to function under a decentralized management and service delivery system. The four general population Housing Units operate, for the most part, as self-contained units. Inmates do not spend a great deal of time with inmates from other complexes. Inmate dining is decentralized and takes place within the housing unit, as do

many of the program and leisure-time activities. This design enables more effective control of movement and reduces risks apparent in large groupings of inmates. Although the management of the institution is decentralized deliberately by design, efforts are continuously made through training and communication to ensure that institution policies and operations are applied uniformly and consistently across inmates and personnel, with any variation being based on unique program or inmate population characteristics.

Each housing unit is managed by a Unit Manager who is assisted by a multidisciplinary team consisting of correctional officers, three social workers to include one program social worker, teachers, work supervisors, a psychologist, and liaisons from Health Services and the security supervisor ranks. Each multidisciplinary team meets on a regular basis to discuss unit operations and issues related to the management of individual inmates. Through unit management and this multidisciplinary approach, the concept is reinforced that all staff plays an important role in the lives of inmates and can impact in a positive way on both security and treatment. By sharing information and perspectives, staff gains a fuller view of the inmate and the various responsibilities of all staff. In this way, staff ownership of institution goals is enhanced, a total systematic approach for the management of various inmates can be implemented, and the individual assignments that staff is required to perform are made easier and more successful as others reinforce those efforts.

**OPERATING BUDGET**

**Year ending 06/30/07**

FISCAL YEAR

Permanent Salary	12,951,690
LTE Salary	23,006
Fringe Benefits	6,367,786
Supplies & Services	608,339
Capital	3,676
Food	1,167,687
Variable Non-Food	466,828
Fuel & Utilities	1,077,482
Maintenance	109,548

TOTAL \$22,776,042

**YEARLY COST TO HOUSE INMATES**

Average Daily Population	Cost Per Yr/Inmate
FY 07 1015	\$26,721

Restitution

▪ Child Support	\$22,927.15
▪ Restitution	\$14,749.43
▪ Victim/Witness SA	\$14,073.70
▪ Victim/Witness SB	\$ 5,330.91
▪ Medical Co-pay	\$ 8,778.50
▪ DNA	\$16,299.47

## COMMUNITY RELATIONS

The Redgranite Correctional Institution continues to maintain its partnership with the community through its Community Relations Board. This Board functions as a positive link between the institution and the Redgranite community. Areas of mutual interest and concern include, but are not limited to the following:

- The impact of the institution on the community
- The institutions involvement in community affairs
- Public awareness and education about the operation and mission of the institution including information regarding offender program activities.
- A variety of other law enforcement/community related issues.

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Betty Eannelli Redgranite Citizen	Robert Welch/Mary Ellen Boario State Senator / Representative
Ron Mastricola Redgranite Police Officer	Deb Behringer Waushara County Adm. Coordinator
Dave Belfeil Redgranite Police Chief	Gregg Sluke Pastor – Redgranite
Luther Olsen Representative	Kathy Klemann Waushara Co. Victim Witness Coordinator
Clyde Simonson Elementary Principal	Gary Hopkins Community Member
Joe Piechowski Redgranite Fire Chief	Joe Siegel Waushara County Sheriff's Department
Guy Dutcher Waushara County District Attorney	Gary Greineier Waushara Co. Sheriff's Department
Hon. Louis Murach Circuit Judge	Mr. Harrington Waushara Co. Sheriff's Department
Dave Peterson Waushara County Sheriff	Wautoma Police Department Chief Reilly

Jeffrey Sawtelle President Farmers Exchange Bank	Dave Beranich Community Member
Matt Stake Probation & Parole Agent – Wautoma	Mike Moe Economic Development Committee

**DOC/RGCI REPRESENTATIVES**

Jeff Endicott, Warden  
 Steve Beck, Deputy Warden  
 Karla Souzek, HR Director  
 Sharon Harter, Unit Manager  
 Scott Eckstein, Security Director  
 Kim Koeck, Education Director  
 Tom Nickel, Corrections Management Service Director  
 Kathy Johnson, Warden’s Secretary

**PROGRAMS OFFERED**

**S.M.A.R.T., Self-Management and Recovery Training**

This is a self-help group that assists motivated inmates learn different ways to handle problem behaviors such as alcohol abuse, drug use, and **S.M.A.R.T. Recovery Program**

(Self-Management and Recovery Training)

Goal: S.M.A.R.T. is a voluntary support group with the goal of helping individuals gain independence from addictive behavior. It supports the power of each individual to make life-changing choices by teaching that “Choice is a Key to Recovery” and stresses that no one is powerless to help themselves. Strategies presented for use in achieving the goal of independence from addictive behavior include learning ways to enhance and maintain motivation to abstain, learning ways to cope with urges to relapse, learning how to manage the thoughts, feelings and behavior cycle, and learning how to balance the desire for immediate gratifications and long-lasting satisfactions in the course of daily living.

Entry Requirements: Volunteer

Length: Ongoing, with minimum commitment of at least 8 consecutive weeks.  
 Groups meet one time weekly for a 1-hour session.

**R.Y.T.E., Reaching Youth Through Education**

This program is intended to reach out to surrounding communities. The program is designed not only to educate but also to deter teens from participating in negative behavior that could ultimately lead them to incarceration. R.Y.T.E. was developed with input from other correctional institutions that have similar programs. Inmates can volunteer to sit on a panel and share information about their life choices and decisions to teens. Schools that participated were as follows:

Lodi High School  
Portage Co. Human Services – At Risk  
Milwaukee – Wise Up Program  
Stevens Point High school  
Waupaca High School  
Wautoma CAP Service – Fresh Start  
Amherst Middle School  
Neosho Middle School  
Berlin High School  
Wisconsin Rapids East Jr. High School  
Amherst – Tomorrow River High School  
Tri-Center Alternative School  
Berlin Washington Alternative School  
Middleton High School  
Almond Bancroft High School  
Lourdes High School

### **Anger Management**

Anger Management is a 12 week program that is delivered in two, six-week sections. In the first section of the group, participants will understand anger by identifying what it is, the reasons and causes for anger, knowing the anger cycle, and learning about unresolved anger—past and stuffed anger. The second half of the program focuses on managing anger, coping skills, and learning to deal with anger in new ways such as cognitive thought restructuring, stress reduction, relaxation, social skills training (effective communication, assertiveness), conflict resolution, problem solving strategies, enhancing self-esteem and developing a plan for self control. The primary teaching models are Pulling Punches—Tools for Managing Anger, Anger—Creating New Choices by James Beard, Cage Your Rage by Murray Cullen and Cognitive Intervention.

### **Domestic Violence**

The Domestic Violence Program is delivered in two, fourteen-session phases. During the first phase, participants learn about the different types of abuse and identify the thoughts and beliefs that have led them to engage in abusive behaviors in the past. They also learn about power and control and the cycle of abuse and are encouraged to disclose how they have used such tactics in their past relationships. The second phase of the program then focuses on developing healthier interpersonal relationships. As a transition from the first to the second phase of the group, participants learn about victim empathy through a variety of forums including role-playing activities. Participants then explore the stages of change and work towards developing a Plan for Change (Relapse Prevention Plan). Offenders are encouraged to clarify their values and set personal goals in terms of their lives and relationships. The importance of healthy communication within a relationship is explored through lessons and discussion on active listening, assertive communication, communicating feelings, and conflict resolution including fair fighting rules. Participants also learn about stress and anger management strategies or techniques. Issues of jealousy and self-esteem are also explored with a focus on guiding offenders to a better self image through positive affirmations and building successes. The overall goal of these combined lessons is to ultimately stop the cycle of family violence.

## **Cognitive Intervention**

The Cognitive Interventions Program is a 30-lesson program that is delivered in 2-two hour classes per week. CGIP may take 4-6 months to complete the program once enrolled. Phase One of CGIP teaches participants the skills to self-monitor their thinking. Phase Two of CGIP focuses on current situations and making plans for the future. There is extensive writing involved in the form of Thinking Reports and Journals, role-plays, and various group exercises.

RGCI has developed a general population unit into a unit based CGIP Unit to enhance the unit living concept and provide more activities and opportunities for inmates participating in this program.

The goals of this Unit are to prepare inmates for successful re-entry into the community and to improve institution adjustment by addressing the needs of inmates who have been identified as exhibiting behavior that reflects "errors in thinking".

## **Restorative Justice Circle**

RGCI inmates were given an opportunity to voluntarily participate in a Restorative Justice Circle. This group was facilitated in the institution by a social worker with the assistance of UW Milwaukee Communications Professor, Susan Szmania and 3 of her Communication Studies graduate students. The Restorative Justice Circle consisted of 8 group sessions of 2 hour class periods that were scheduled on select dates between February 2, 2007 and May 25, 2007.

The topics for discussion included:

- Introduction to Restorative Justice
- Responding to Crime
- The effects of Crime on Inmates
- Restorative Dialogue
- The Victim/Survivor Perspective (Victim Impact Panel & Discussion)
- Responding to Victims/Survivors
- Giving Back to Our Communities, Ourselves
- Forgiveness

## **Re-Entry Unit & Re-Entry Program**

Partnering with DCC, outside agencies and other groups, a multi-disciplinary unit team approach provides inmates nearing release with an array of activities and opportunities to increase their chances of obtaining employment upon release, reestablishing family ties, enhancing free society living skills, preparing them to respond productively to free society demands and pressures, and connecting them with resources and assistance upon release. A primary goal is to encourage the inmate to recognize the many challenges he will face once released, and to commit to preparing himself to meet those challenges. The target population for this program is inmates who are within 4 months of release. The re-entry program is mandatory; refusal to participate will result in the inmate being placed into Voluntary Unassigned status. Inmates who are in segregation status will be escorted to the unit to allow them the opportunity to participate in programming. Inmates are allowed to maintain school and work assignment while

participating in re-entry programming. All inmates participating in the program will be required to live on E Unit.

Components of the Prerelease program include:

Employment	Wellness
Education	Family Support
Financial Literacy	Housing
Personal Development	Transitional Prep.
Victim Impact	

### **Release Clothes Project**

Clothing is donated from various sources (second-hand stores, thrift stores, and public/staff donations) for indigent inmates (those who have no money and/or family/friends to purchase clothing) to wear upon their release to society. This Project is in a phase of change to provide this service more adequately and efficiently.

### **Sex Offender Treatment**

The Sex Offender Treatment (SOT) Program meets an inmate's A&E need for institution-based sex offender treatment, SO-2. It is designed as a 45 lesson program offered in weekly two-hour classes. Twelve men were offered and entered the program, which began on 8/31/06 and ended after this reporting period (8/16/07).

The program follows the model designed by the DOC. Participants move through a series of activities to assist them in taking greater responsibility for their offense, develop greater understanding for factors that increase the risk of committing their sexual assault, gain greater understanding of their maladaptive living patterns, develop better life skills relevant to their re-offense risk, and complete a detailed plan on general life choices and specific crisis management to prevent future acts of sexual assault.

### **RELIGIOUS SERVICES PROGRAMMING**

The Chapel has provided a full venue of programs in an effort to meet the spiritual needs of the RGCI inmate population. The Chapel utilizes over one hundred volunteers to provide Religious services for seven (7) Umbrella Religion Groups. These volunteers are coordinated and scheduled by one full-time Chaplain. The Chaplain also facilitated the provision of study groups, parenting, individual, pre-marital, and marital and grief counseling as well as coordination of pastoral visits.

Some of the services/programs offered each week at the chapel include: Protestant Services, Catholic Mass, Wiccan Worship, Islamic Worship, Jehovah Witness Worship, Christian Worship, Native American Sweat Lodge (once per month) Baptist Services, Bible Study groups that represent, Baptist, Catholic, Mennonite, Muslim Jumah, Jehovah Witness, Native American Pipe & Drum, Jewish, and Buddhist Meditation, Jewish.

### **12 Step Christian Group**

The premise of the Christian 12 Step program is that change is possible for offenders through careful and honest self-examination. Once offenders honestly face their unhealthy patterns of behavior, self-understanding occurs. The 12-step program offers

tools and life skills that will bring balance, order and appropriate responses to life's challenges.

### **Purpose Driven Life**

The focus of the Purpose Driven Life group is to reorient the offender from self-centeredness to a life of humility and servanthood to God and their fellow man.

### **VOLUNTEER PROGRAMS**

RGCI has a variety of individuals who enter the institution to provide services or programs for inmates. The following are programs that RGCI is able to offer to inmates due to volunteers assisting us with the programs:

- Alcoholics Anonymous
- Family Counseling (Home Program)
- Religious Activities
- Tutoring
- Veteran Affairs

### **INMATE COMPLAINTS**

#### **TOTAL COMPLAINTS**

<b>FY2006</b>	<b>FY2007</b>
1420	1368

#### **COMPLAINTS BY CATEGORY FY2007**

<b>CATEGORY</b>	<b>FY2006</b>	<b>FY2007</b>
01 STAFF	195	204
02 CORRESPONDENCE	187	164
03 DISCIPLINE	68	89
04 MEDICAL	141	129
05 PAROLE	2	2
06 PERSONAL PHYSICAL CONDITIONS	94	48
07 PROPERTY	399	443
08 RULES	47	62
09 RELIGION	28	7
10 WORK/SCHOOL	56	61
11 VISITS	22	22
12 OTHER	35	22
13 FOOD	14	24
14 CLASSIFICATION	27	13
15 INMATE COMPLAINT REVIEW SYSTEM	33	14
16 DISCRIMINATION	8	5
17 PAY RATE/ACCOUNTS	64	53
18 BADER STATE INDUSTRIES	0	4
19 BREACH OF CONFIDENTIAL HEALTH INFO	0	2
	1420	1368

## INMATE DISCIPLINE

Major CR	Minor CR	Appeals Affirmed	Appeals Modified	Remanded
633	1036	142	34	11

## RECREATION DEPARTMENT

The recreation department is divided into inside and outside recreation areas. The inside recreation area consists of a separate exercise room and a gymnasium. The exercise room area has a number of different universal weight machines to meet the needs of our growing inmate population. The gymnasium area has a full court basketball court and two half courts, volleyball court, ping-pong table, foosball table, jump ropes, a cardiovascular area that consists of treadmills, recumbent bikes, air-dynes, and ski machines. During inside recreation, intramural basketball and volleyball are offered to the inmate population. The outside recreation consists of an exercise area, softball diamond, sand volleyball courts, horseshoe pits, shuffleboard and a bocce ball area. Frisbees, hacky sacks, and jump ropes are also available to check out. Intramural softball is offered during the outside recreation season. Over 130,000 inmates attended recreation from 07/01/06 to 06/30/07. The recreation department also provides an array of board games and playing cards for the inmates to enjoy on their respective housing units.

### Music

The music department promotes a positive, constructive use of leisure time activities through an in-cell music program. Under the supervision of a Music Recreation Leader, inmates are allowed to participate in approved music hobbies. These hobbies consist of Electric and Acoustic guitars, Keyboards, Beat Machines, Harmonicas, Mandolins, and electronically muted trumpets. Guitar and Keyboard classes are offered to both the beginners and the more advanced music enthusiasts. During the course of this period, the Music Recreation Leader processed and distributed over 123 approved music orders to the 115 inmates enrolled in our music program.

### Hobby Department

The Hobby Department offers a wide variety of in-cell hobbies for inmates to choose from. Each inmate is allowed to have two hobbies, all hobby orders are pre-approved by the Hobby Recreation Leader and come directly from a retail store. Allowable hobbies include painting, drawing, crocheting, needlepoint, latch hook, beadwork, embroidery, plastic canvas, and models. Inmates are allowed to sell their completed projects in the Institution Lobby. During this past year the Hobby Recreation Leader received and processed over 295 hobby orders and distributed them to the 242 inmates signed up for hobby.

### Community Service Programs and Activities

The Community Service Program is divided into two areas, the crochet project and the beautification committee. These areas employ a total of 32 full-time and 8 half-time inmate workers. The inmates that work for the crochet project must perform a variety of tasks. Besides crocheting hats, mittens, scarves, wash cloths, blankets, lap quilts, afghans, stuffed animals, sweaters and painting watercolor pictures, they must also assist in other community service projects as they arise. These projects include but are

not limited to collecting pop tabs for the Ronald McDonald House Charity, preparing Campbell Soup labels for local schools, and assisting with Victim Right's Week and other institution events.

Our crochet project has donated items to many different organizations to distribute to the needy both locally and worldwide. These organizations include Waushara Community Church, St. Joseph's Catholic Church of Wautoma, Peace Lutheran Church of Wautoma, Redgranite Women's Club, Project Linus, Boy's and Girl's Club of Omro, Wild Rose Manor Nursing Home, Redgranite, Wautoma, Berlin, Wild Rose, and Poy Sippi Elementary Schools, and the Waushara County Health Services Department. We have also donated items to various silent auctions throughout the state that offer their proceeds to different charities. These auctions include, KMCI Health Fair, NLCI Open House, Restorative Justice Annual Art Auction, Women's Coalition Against Sexual Abuse WCASA, Wisconsin Correctional Association WCA, and the Warden's Conference.

The crochet project continues to receive yarn donations from area organizations, local citizens, and RGCI employees. Thanks to an article written in Interweave Knits titled "Knitting Behind Bars", we are now receiving donations from throughout the United States.

The vegetable garden planted and maintained by the Beautification Committee shipped just over 2100 pounds of fresh vegetables to the Waushara County Food Pantry. The tomatoes, peppers, beans, peas, cucumbers, zucchini, kohlrabi, radishes, carrots, onions and melons are distributed to low-income families. These fresh vegetables are greatly appreciated because our vegetables are the only fresh produce received on a regular basis.

## **EDUCATION**

**Program Statement:** The school program is configured to serve the educational needs of adult inmates. There are three distinct academic competency-based curriculums: Basic (K-6), Intermediate (7-9) HSED (9-12). Ability levels may vary from first grade to post secondary, based on achievement and aptitude assessment. Test of Adult Basic Education (TABE) helps place inmates at the appropriate level. Post-Secondary certificate and diploma programming is available for continuing educational opportunities.

All instructors hold a WTCS certification in a variety of areas. Teachers are an integral part of multidisciplinary teams for case management planning. All teachers are trained in "Cognitive Group Intervention Programming (CGIP). An Education Director manages the education department. It employs 11 full-time ABE instructors, a guidance counselor, a program assistant and a school officer.

Inmates at Redgranite Correctional Institution (RGCI) characteristically have shown little academic success in the past and have often missed out on large portions of their education. With that in mind inmates are assigned school programs based on their prescribed needs. Achievement levels are assessed by standardized testing, record review, consultation with previous institutions and inmate interviews. Inmates are then placed in curricula that meet their academic needs. Most of the curriculum components

are tiered by reading ability. Care is taken to appropriately place the inmate at a level to foster success.

Each full time student receives a minimum of three periods of instruction per day to include reading, math and literacy classes if the student is below the 9<sup>th</sup> grade level. Each student that tests above the 9<sup>th</sup> grade level will have 8 academic classes from which to choose: Math, Science, Social Studies, Writing, Literature, Health, Civics, and Employability. They will also be eligible to apply for a High School Equivalency Diploma if they pass all their HSED tests with a 410 and have a cumulative point total of 2250.

The primary emphasis of the school is to provide an educational component that is competency based, enhances skills and abilities, holds inmates accountable, espouses CGIP principles while building connections and positive relationships with others.

### **Education Mission:**

We are committed to provide quality education and to hold inmates fully responsible for their behaviors while offering them skill-building opportunities for cognitive and behavioral development to enhance their future potential as productive members of society.

### **Education Beliefs:**

1. We believe that positive, upbeat attitudes contribute to everyone's self-esteem. Feel free to give a compliment.
2. We operate on a multidisciplinary team concept. All classifications participation and contributions are appreciated.
3. We believe that "good enough" is not enough. We will continually strive for excellence in everything we do.
4. We recognize and respect each other's diversity and dignity. Everyone will be treated with dignity and worth.
5. We realize the importance of availability. We will attempt to make ourselves visible and accessible to everyone.
6. We share a common and important goal. To educate and restore dignity to each inmate in this institution.
7. We model our commitment to education on a daily basis. Our actions and interactions are as important to learning as the curriculum we deliver.

### **Library Programs:**

We maintain a complete CD Rom Law Library. We have 9 computer stations for inmates to access court cases. Each inmate has at least one opportunity per week to work in this area, and more time if specified. A general library with a general collection of books is provided for all inmates. The library is open 7 days a week from 7:30 AM until 9 PM which provides multiple opportunities for inmates to use the library in a given week. We also have an interlibrary loan system in place.

### **Vocational Programming:**

For fiscal year 2007, a vocational certificate program in Microsoft Office was our only vocational offering. The program is capped at 15 students. It is a one-semester program. It will be offered twice a year. Each student will receive one credit for each of the following modules: Keyboarding, Word, Access, Excel, and PowerPoint. We also

offer 6 credits in general education courses with this certificate: Written Communication & Contemporary American Society. 25 certificates were issued in fiscal year 2007.

**Pro Literacy America Tutor Program:**

The training methods and standards of the Pro Literacy America Tutor Program were utilized to train 47 inmates as tutors in FY 2007. This training provides students with supplementary, peer tutors. The tutors are intensively trained over a three-week period. Tutor positions are paid and usually work one on one with ABE students in a teacher's classroom 6 hours per day. We currently have 22 tutors employed in the school.

**Destinations:**

This program is a complete computerized essential skill curriculum designed specifically for the adult learner. This comprehensive curriculum offers more than 12,000 core learning activities in reading, math writing, life and employability skills, citizenship, and job-related applied skills. It includes multiple levels of basic skills from those at the lowest functioning levels to those required for success in community college and beyond. It assesses and places learners at the correct competency level, and it allows learners to progress from one level to the next, challenging learners while building on their existing skills.

**Post Secondary Courses:**

Inmates who are interested in working toward an advanced degree from an approved State of Wisconsin list can pursue their education through correspondence courses. Students are required to pay all expenses for the courses. Throughout the FY 2007, RGCI had 36 students involved in correspondence courses with 30 actually completing and passing an approved course.

**TABE:**

The tests of Adult Basic Education, or TABE, are used by the Department of Corrections to measure achievement of basic skills. The content areas tested are reading, language and math. There are five overlapping levels ranging from 0 to 14.9, and broken down as follows:

<b>L</b> (Literacy) - 0 - 1.9	<b>D</b> (Difficult) - 6.6 - 8.9
<b>E</b> (Easy) - 1.6 - 3.9	<b>A</b> (Advanced) - 8.6 - 14.9
<b>M</b> (Medium) - 3.6 - 6.9	

Over 812 students finished TABE testing in fiscal 2007. Students continue to be tested when there are no scores in their files, when they have only Survey test scores or when recommended by teachers through use of the SAMS. Most students were tested at levels D or M levels.

**HSED:**

The high school equivalent diploma (HSED) is awarded to those individuals that pass standardized national tests in math, literature, writing, social studies, science, employability skills, civics, and health. For the 2007 fiscal year we had 79 graduates.

FY 2007 School Enrollment & Evaluation Chart:

Jul-06	321	138	30	7		34	
Aug-06	323	136	48	8		31	11
Sep-06	329	198	46	9		32	
Oct-06	340	160	38	5		29	
Nov-06	334	180	40	4		32	
Dec-06	311	121	64	6	6	32	10
Jan-07	328	166	64	7		39	
Feb-07	352	157	59	10		42	
Mar-07	341	155	50	5		41	14
Apr-07	328	164	56	5		40	
May-07	327	143	73	4		40	
Jun-07	341	137	67	9	14	39	12
TOTAL	3975	1855	635	79	20	431	47
					AVE:	36	

**Media Contacts:**

None

**HEALTH SERVICES**

Health Services operates seven days per week. We are fully staffed with a fulltime physician who sees patients Monday through Friday. We have 6 full-time Nurse Clinicians. Our general hours of operation are Sunday night through Friday p.m. 24 hours per day. Saturday and Sunday hours are 10:00 a.m. to 6:00 p.m. A nurse is always on call when HSU is not staffed. During off-hours there is a physician on call for nursing staff to consult with as needed. We offer a wide array of services in Health Services, including urgent and emergent medical treatment, with ongoing monitoring and chronic condition monitoring. We have a dentist, dental assistant and dental hygienist that provide full dental services at the facility. We have an optometrist who provides services in the facility. A Physical Therapist sees patients two days per week at the institution. X-ray services are provided weekly at the institution. We collect and process specimens in our on-site laboratory and Dynacare is our contracted lab service. A Psychiatrist provides services two days per week.

Total off-site clinic visits for this reporting period was 954. There were 83 emergency room visits. Total encounters for this reporting period was 55,213.

**MENTAL HEALTH SERVICES**

The Psychological Services Unit is staffed by a Psychology Supervisor, three full-time Psychologists, a Crisis Intervention Worker, and an Office Operations Associate. Psychologists are assigned to Housing Units where they provide an array of direct mental health services as well as administrative and consultative services to correctional staff.

**Service Delivery**

The PSU provides a wide variety of services, detailed in following sections. The numbers of inmates in need of services and the amount of contacts provided continue to increase without increases in staffing.

- During this reporting period, 362 inmates or 35.8% of the RGCI population were identified as having a mental health need at any one point in time. This is a 3.6% increase from last year.
- The PSU had 2248 contacts with inmates during this reporting period; a 2.3% increase from the year before.
- A total of 564 different inmates received services from PSU.

### **Direct Mental Health Services**

- Short-term problem focused counseling for inmates identified as having significant mental health needs.
- Initial diagnostic assessment of inmates referred to HSU psychiatry for medication purposes.
- Psychological evaluation and counseling of inmates with psychological factors effecting their medical condition or compliance with recommended treatment.
- Psychological evaluation of inmate's competence to give informed consent for their own health care
- Psychometric Testing of inmates with special learning problems.
- Psychotherapy groups for cognitive behavioral management of depression and anxiety.
- Crisis counseling for inmates with special adjustment, health, or family problems.
- Ongoing face-to-face contact with all inmates on mental health monitoring.
- Formal suicide risk assessments as indicated

### **Program Services**

- Sex Offender Treatment Group
- Psychological evaluation of sex offender and domestic violence inmates as related to requests to add victim(s) or potential victims to their approved visitor list.
- Sex Offender Treatment Evaluations
- Psycho-educational groups on topics pertaining to release and re-entry
- Therapeutic groups for anxiety, depression, and post traumatic-stress disorder

### **Administrative Mental Health Services**

- Mental examination of inmates who are mentally ill and may be a danger to themselves or others.
- Mental examination of inmates who are a danger to themselves
- Mental examination of inmates placed in mechanical bed restraints.
- Authorization of placement and removal from clinical observation (suicide watch).
- Initial file screening of all new transfers to the institution.
- Initial face-to-face interview of all new transfers with a significant mental health disorder.
- Mental examination for housing restrictions.
- Assessment and referral of mentally ill inmates to special mental health programs including Wisconsin Resource Center (WRC), Mental Illness Chemical Abuse Treatment (MICA), and other special management units among DOC institutions.
- Debriefing of inmate with victim in attendance at parole board hearing.
- Psychological assessment of sex offenders in possession of visual materials that are contrary to their rehabilitation needs.

## **Classification and Movement**

- Sex Offender Assessment Reports
- Psychological assessment of all inmates on psychotropic medications who are being considered for transfer to minimum custody
- Mental Health Screening/assessment of all inmates recommended for transfer to Wisconsin Secure Program Facility (WSPF)

## **RECORDS**

During fiscal year 2006-07, 633 inmates arrived at Redgranite Correctional Institution. 280 inmates were released: 243 on MR/ES Release; 22 Maximum Discharge Release; 12 Parole Release; 3 Court Order Release and 0 ATR Release. 356 inmates were transferred out of RGCI.

## **FOOD SERVICE**

Food Service operates seven days per week. We have 1 Food Service Administrator, 1 Food Service Manager, 8 full-time Staff, we have 43 inmate employees, and we serve approximately 3,380 meals per day. The kitchen is in operation from 4:00 AM- 6:30 PM.

## **VISITING**

Visiting is offered seven days per week, eight hours per day, with afternoon and evening hours Monday through Friday and morning and afternoon hours on weekends.

## **BADGER STATE INDUSTRIES**

Computer Shop 883 employs 34 inmates. We recycle computers, monitors, keyboards, printers and miscellaneous items. Computers are tested and if passed are cleaned and sent to Taycheedah Correctional Institution and are refurbished. Computers that don't pass are dismantled along with the monitors, keyboards and printers. In this last fiscal year we have recycled two million, one hundred sixty three thousand, six hundred thirty two pounds ( 2,163,632) of salvage materials.

Wheelchair Shop 893 employs 8 inmate workers. We clean and repair wheelchairs for the Wheelchair Recycling Program based in Madison WI. After we clean and repair the donated wheelchairs, we send them to Madison, where they are distributed to people in need of a wheelchair, who do not have Medicare or other insurance or the monetary resources of purchasing one. In this fiscal year we have refurbished 492 wheelchairs.

## **ACRONYMS**

RGCI	Redgranite Correctional Institution
ICE	Inmate Complaint Examiner
LTE	Limited Term Employee
AODA	Alcohol & Other Drug Abuse
S.M.A.R.T.	Self-Management and Recovery Training
R.Y.T.E.	Reaching Youth Through Education
KMCI	Kettle Moraine Correctional Institution
NLCI	New Lisbon Correctional Institution
WCA	Wisconsin Correctional Association
WCASA	Wisconsin Coalition Against Sexual Assault
HSED	High School Equivalency Degree

TABE	Test of Adult Basic Education
WTCS	Wisconsin Technical College System
CGIP	Cognitive Intervention Program
ABE	Adult Basic Education
SAM	Skills Assessment Modules
HSU	Health Service Unit
WRC	Wisconsin Resource Center
MICA	Mental Illness Chemical Abuse
DOC	Department of Corrections
WSPF	Wisconsin Secure Program Facility