

REDGRANITE CORRECTIONAL INSTITUTION

ANNUAL REPORT

FY 2008



TABLE OF CONTENTS

TABLE OF CONTENTS	2
MESSAGE FROM THE WARDEN	4
INSTITUTION MISSION STATEMENT & GOALS.....	4
HISTORY & DEVELOPMENT	4
STAFFING REPORT	5
UNIT MANAGEMENT.....	6
OPERATING BUDGET.....	7
COMMUNITY RELATIONS	8
PROGRAMS OFFERED.....	9
R.Y.T.E., REACHING YOUTH THROUGH EDUCATION	9
ANGER MANAGEMENT	10
DOMESTIC VIOLENCE	10
COGNITIVE INTERVENTION	10
PRE-RELEASE.....	11
RELEASE CLOTHES PROJECT	12
SEX OFFENDER TREATMENT.....	12
RELIGIOUS SERVICES PROGRAMMING.....	13
VOLUNTEER PROGRAMS.....	13
READ TO ME.....	13
THE HOME PROGRAM (HELPING OFFENDERS MANAGE EFFECTIVELY).....	13
RESTORATIVE JUSTICE	14
DOG THERAPY	14
INMATE COMPLAINTS.....	14
INMATE DISCIPLINE	15
RECREATION	15
WALKING GROUP	15
MUSIC	15
HOBBY	15
COMMUNITY SERVICE PROGRAMS AND ACTIVITIES	16
EDUCATION.....	17
PROGRAM STATEMENT.....	17
EDUCATION MISSION	18
EDUCATION BELIEFS	18
LIBRARY	18
INCARCERATED YOUTH OPTIONS PROGRAM	18
VOCATIONAL PROGRAMMING.....	19
WISCONSIN INSTITUTION LITERACY COUNCIL (WILC).....	19
DESTINATIONS	19
CORRESPONDENCE COURSES	19
TABE.....	19

HSED.....	20
ENROLLMENT & EVALUATION	20
HEALTH SERVICES	20
MENTAL HEALTH SERVICES	21
PSU SERVICES DELIVERED.....	21
CONTACTS BY RACIAL/ETHNIC GROUP	22
CONTACTS BY AGE OF CLIENT.....	22
SUMMARY OF SERVICE TYPES PROVIDED	23
DESCRIPTION OF MENTAL HEALTH SERVICES.....	23
PROGRAM SERVICES.....	23
ADMINISTRATIVE MENTAL HEALTH SERVICES.....	24
CLASSIFICATION AND MOVEMENT	24
RECORDS	24
NATURE OF OFFENSE	24
INMATE MOVEMENT OUT OF RGCI.....	24
MONTHLY TRANSFERS INTO RGCI.....	25
AVERAGE MONTHLY POPULATION.....	25
POPULATION BREAKDOWN BY RACE.....	5
FOOD SERVICE	25
VISITING	25
MAINTENANCE.....	26
BADGER STATE INDUSTRIES.....	26
ACRONYMS	28

MESSAGE FROM THE WARDEN

Fiscal Year 2007-2008 has brought about many changes to Redgranite Correctional Institution. The retirement of Warden Jeffrey Endicott marked the end of an era from the design phase, to the construction and the current operating culture of RGCI. Warden Endicott has left a legacy of a facility with a positive atmosphere for staff and inmates alike.

Several initiatives remain a focus for the Department of Corrections. These initiatives continue to place a major emphasis on preparation for re-entry into society for the inmate population and a Wisconsin Integrated Corrections System (WICS) project that is nearing the implementation of phase one. Another major initiative continues to be the focus on addressing the needs of inmates with mental illness. Many RGCI staff have provided their expertise and invested countless hours in these initiatives and their dedication has been vital to the mission of the Department.

As we have enjoyed many accomplishments in FY2008 we will also continue to face new challenges. I want to acknowledge the pride and professionalism displayed by staff on a daily basis and I am confident that together we will continue to be successful in meeting the mission of the DOC.

We look forward to a new and exciting FY2009.

Larry L. Jenkins, Warden

INSTITUTION MISSION STATEMENT & GOALS

To maintain secure and safe custody of medium security offenders committed to Redgranite Correctional Institution while providing these offenders opportunities for cognitive and behavioral development to enhance their future potential as productive members of society.

HISTORY & DEVELOPMENT

The Redgranite Correctional Institution (RGCI) is a medium security adult male correctional institution. The facility provides custody and treatment programs for approximately 1025 inmates who are transferred here from other institutions. Programs at the Redgranite Correctional Institution are designed to provide an opportunity to develop skills, to make a positive change in behavior and prepare inmates for a successful re-entry back to their communities.

Historical	Tommy Thompson, Governor
Construction: Cost:	Boldt Construction Company \$52,900,000
Location:	Redgranite, Wisconsin
Security Level:	Medium
Operating Capacity:	750

Current Population: 1025

Date Opened: January 8, 2001

Number of Acres: 89

Number of Security Staff: 202

Number of Non-Security Staff: 96

Staff to Inmate Ratio 3.3 inmates for every staff member

Operating Budget FY 2007-08: \$24,070,675

Special Historical Notes:

Redgranite Correctional Institution encompasses 89 acres of land, of which 22 acres are contained within the secure perimeter. The secure perimeter consists of two high-security fences that are equipped with razor-ribbon wire and a “shock”/“knock-down” feature. An intrusion detection system provides monitoring of any activity near the fences. The latest in computer technology was incorporated in the control center, which monitors the entire institution and the perimeter, both electronically and through closed-circuit television camera. One armed elevated officer post and two armed patrol vehicles also circumscribe the institution. A portable observation post was also added.

Ground breaking took place on June 18, 1999. The institution will be tobacco free for staff, visitors and inmates. The cost to build this prison is \$52,900,000. Each cell consists of 80 sq. feet. The average age of Wisconsin inmates is 32.

STAFFING REPORT

Redgranite Correctional Institution is allocated the following positions:

# of Positions	Classification -- Represented (Union) Positions:
1	Automotive Equipment Technician – Senior
1	Chaplain
189	Correctional Officer/Sergeant
8	Corrections Food Service Leader 2
1	Crisis Intervention Worker
1	Electrician
1	Electronic Technician Security (Senior)
2	Facilities Maintenance Specialist
1	Facilities Maintenance Specialist – Adv
4	Facilities Repair Worker Adv
3.5	Financial Specialist 2/3
1	HVAC/Refrigeration Specialist
2	Inventory Control Coordinator
1	Inventory Control Coordinator – Adv
3	Offender Records Assistant
3.5	Office Operations Associates
1	Librarian
1	Medical Program Assistant – Associate
6	Nurse Clinician 2

1	Plumber
3	Psychological Associate (A-B)/Psychologist-Licensed
3	Recreation Leader (A-B)
11	Social Worker – Corrections
12	Teacher (includes 1 Teacher-Guidance Counselor)

# of Positions	Classification -- Non-Represented Positions
2	Buildings/Grounds Superintendent & B/G Supervisor
1	Correctional Management Services Director
1	Corrections Security Director
3	Corrections Unit Supervisor
1	Corrections Program Supervisor
1	Deputy Warden
1	Education Director
1	Financial Program Supervisor
2	Food Service Administrator & FS Manager
1	Human Resources Assistant
1	Institution Complaint Examiner
1	Institution Human Resources Director – Adv
1	Nursing Supervisor
1	Offender Records Supervisor
1	Payroll & Benefits Specialist – Conf
2	Program Assistant – Conf
1	Psychologist Supervisor
1	Secretary Confidential
13	Supervising Officer 1 & 2
1	Warden

Total Positions = 300

Total FTE = 298

RETIREMENTS			
NAME	TITLE	YEARS OF SERVICE	RETIREMENT DATE
Margaret Albert	Financial Specialist 2	31	7/6/2007
Endicott, Jeffrey	Warden	31	4/4/2008

Unit Management

This institution is designed to function under a decentralized management and service delivery system. The four general population housing units operate, for the most part, as self-contained units. Inmates do not spend a great deal of time with inmates from other units. Inmate dining is decentralized and takes place within the housing unit, as do many of the program and leisure-time activities. This design enables more effective control of movement and reduces risks apparent in large groupings of inmates. Although the management of the institution is decentralized deliberately by design, efforts are continuously made through training and communication to ensure that institution policies and operations are applied uniformly and consistently across inmates and personnel, with any variation being based on unique program or inmate population characteristics.

Each housing unit is managed by a unit supervisor who is assisted by a multidisciplinary team consisting of correctional officers, three social workers to include one program social worker, teachers, work supervisors, a psychologist, and liaisons from health services and

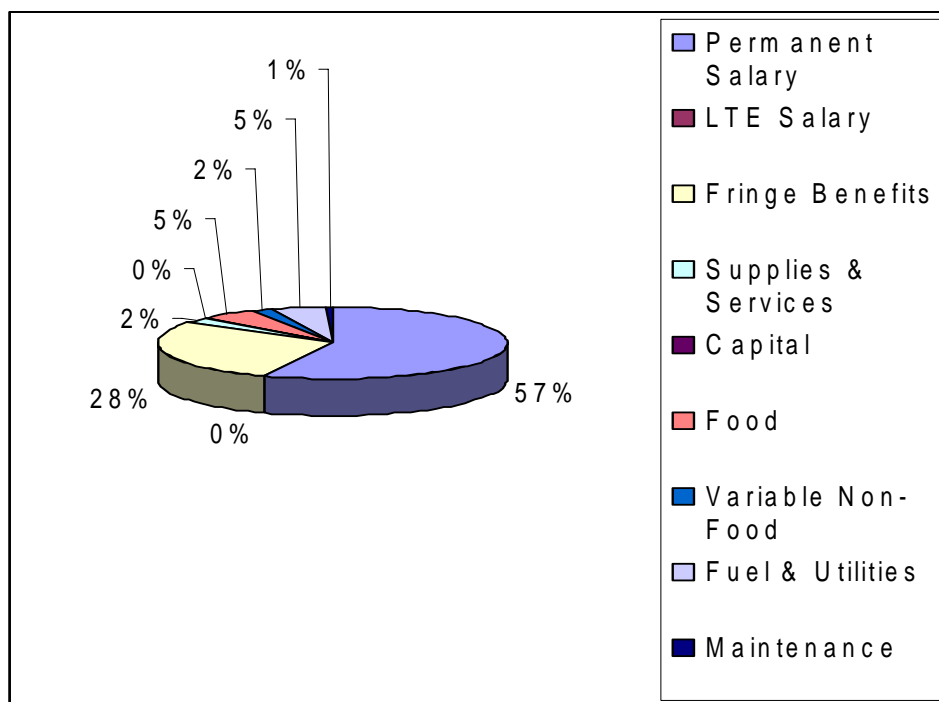
Unit Management Continued

the security supervisor ranks. Each multidisciplinary team meets on a regular basis to discuss unit operations and issues related to the management of individual inmates. Through unit management and this multidisciplinary approach, the concept is reinforced that all staff play an important role in the lives of inmates and can impact in a positive way on both security and treatment. By sharing information and perspectives, staff gain a fuller view of the inmate and the various responsibilities of all staff. In this way, staff ownership of institution goals is enhanced, a total systematic approach for the management of various inmates can be implemented, and the individual assignments that staff are required to perform are made easier and more successful as others reinforce those efforts.

OPERATING BUDGET

Year ending 06/30/08 (Fiscal Year 2008)

Permanent Salary	\$13,559,599
LTE Salary	\$36,564
Fringe Benefits	\$6,764,130
Supplies & Services	\$546,263
Capital	\$86,401
Food	\$1,284,837
Variable Non-Food	\$456,923
Fuel & Utilities	\$1,196,109
Maintenance	\$139,849
TOTAL	\$24,070,675



Payments made by inmates for their obligations and restitution

- Child Support \$27,716.75
- Restitution \$16,578.69

Obligations and Restitution Continued:

- Victim/Witness \$14,548.90
- DNA \$11,011.74
- Medical Co-pay \$ 7,155.00

YEARLY COST TO HOUSE INMATES

Average Daily Population	Cost Per Day Per Inmate	Cost Per Year Per Inmate
FY 07 1015	\$73.21	\$26,721
FY 08 1010	\$76.54	\$27,936

COMMUNITY RELATIONS

The Redgranite Correctional Institution continues to maintain its partnership with the community through its Community Relations Board. This board functions as a positive link between the institution and the Redgranite community. Areas of mutual interest and concern include, but are not limited to the following:

- The impact of the institution on the community
- The institution’s involvement in community affairs
- Public awareness and education about the operation and mission of the institution including information regarding offender program activities.
- A variety of other law enforcement/community related issues.

Betty Eannelli Redgranite Citizen	Robert Welch/Mary Ellen Boario State Senator / Representative
Ron Masticola Redgranite Police Officer	Deb Behringer Waushara County Adm. Coordinator
Dave Belfeil Redgranite Police Chief	Gregg Sluke Pastor – Redgranite
Luther Olsen Representative	Kathy Klemann Waushara Co. Victim Witness Coordinator
Clyde Simonson Elementary Principal	Gary Hopkins Community Member
Joe Piechowski Redgranite Fire Chief	Joe Siegel Waushara County Sheriff’s Department

COMMUNITY RELATIONS CONTINUED	
Guy Dutcher Waushara County Circuit Judge	Gary Greineier Waushara Co. Sheriff's Department
Joan Ballweg Representative	Mr. Harrington Waushara Co. Sheriff's Department
Dave Peterson Waushara County Sheriff	Wautoma Police Department Chief Reilly
Jeffrey Sawtelle President Farmers Exchange Bank	Dave Beranich Community Member
Scott Blader Waushara Co. District Attorney	Lt. Lynn Boening Waushara Co. Sheriff's Department
Jay Klemman Probation & Parole Supv – Wautoma	Mike Moe Economic Development Committee

DOC/RGCI REPRESENTATIVES

Larry L. Jenkins, Warden
 Vacant, Deputy Warden
 Karla Souzek, HR Director
 Sharon Harter, Unit Supervisor
 Scott Eckstein, Security Director
 Kim Koeck, Education Director
 Jackie Kuhn, Correctional Management Services Director
 Kathy Johnson, Warden's Secretary

PROGRAMS OFFERED

R.Y.T.E., Reaching Youth Through Education

This program is intended to reach out to surrounding communities. The program is designed not only to educate but also to deter teens from participating in negative behavior that could ultimately lead them to incarceration. R.Y.T.E. was developed with input from other correctional institutions that have similar programs. Inmates can volunteer to sit on a panel and share information about their life choices and decisions to teens. Schools that participated were as follows:

- Lodi High School
- Portage Co. Human Services – At Risk
- Milwaukee Wise-Up Program
- Stevens Point High school
- Waupaca High School
- Wautoma Cap Services – Fresh Start
- Wild Rose Middle School
- Woodland Academy
- Oshkosh Lourdes High School
- Amherst Middle School

RYTE Program Continued

Neosho Middle School
Berlin High School
Berlin Washington Alternative School
Almond Bancroft High School

Anger Management

Anger Management is a 12 week program that is delivered in two, six-week sections. In the first section of the group, participants will understand anger by identifying the anger, the reasons and causes for anger, knowing the anger cycle, and learning about unresolved anger, and stuffed anger. The second half of the program focuses on managing anger, coping skills, and learning to deal with anger in new ways such as cognitive thought restructuring, stress reduction, relaxation, social skills training (effective communication, assertiveness), conflict resolution, problem solving strategies, enhancing self-esteem and developing a plan for self control. The primary teaching models are Pulling Punches—Tools for Managing Anger, Anger—Creating New Choices by James Beard, Cage Your Rage by Murray Cullen and Cognitive Intervention.

Domestic Violence

The Domestic Violence Program is delivered in two, fourteen-session phases. During the first phase, participants learn about the different types of abuse and identify the thoughts and beliefs that have led them to engage in abusive behaviors in the past. They learn about power and control and the cycle of abuse. They are also encouraged to disclose how they have used such tactics in their past relationships.

As a transition from the first to the second phase of the group, participants learn about victim empathy through a variety of forums including role-playing activities.

The second phase of the program focuses on developing healthier interpersonal relationships. The importance of healthy communication within a relationship is explored through lessons and discussion on active listening, assertive communication, communicating feelings, and conflict resolution including fair fighting rules. Participants explore the stages of change and work towards developing a Plan for Change (Relapse Prevention Plan). Offenders are encouraged to clarify their values and set personal goals in terms of their lives and relationships. Participants also learn about stress and anger management strategies or techniques. Issues of jealousy and self-esteem are explored with a focus on guiding offenders to a better self image through positive affirmations and building successes. The overall goal of these combined lessons is to ultimately stop the cycle of family violence.

Requirements to enter this program include Assessment and Evaluation as well as a sixth grade reading level.

Cognitive Intervention

Cognitive Intervention Program (CGIP) is a 30-lesson program that brings inmates face to face with their choices and the consequences of those choices. Through the use of facilitated group sessions and homework assignments, inmates learn which specific thinking patterns and beliefs support the criminal behavior(s) that led to their incarceration.

Cognitive Intervention Continued

Inmates are encouraged to examine the validity of beliefs that support criminal behavior and explore alternative beliefs and thinking patterns.

The CGIP program, which takes 4 - 6 months to complete, is delivered in 2 phases, each of which includes 15 lessons. Phase One teaches participants the skills to self-monitor

their thinking. Phase Two of CGIP focuses on current situations and making plans for the future. Both phases involve extensive writing in the form of thinking reports and problem logs. Role plays and various group exercises are also utilized to help inmates internal program concepts.

RGCI houses all CGIP participants in one housing unit in order to reinforce the concepts of the program and provide meaningful activities and opportunities for inmates participating in this program. The goals of this unit are to prepare inmates for successful re-entry into the community and to improve institution adjustment by addressing the needs of inmates who have been identified as exhibiting behavior that reflects "errors in thinking".

E Unit & Pre-Release Program

This program was developed in 2005 to enhance the ability of inmates to succeed in their community reintegration process, as well as to improve inmates' awareness and sense of obligation to themselves, their loved ones and their community. In fall 2007, the Wisconsin Department of Corrections initiated a standardized pre-release program. Redgranite Correctional Institution introduced these program changes by incorporating them into our existing curriculum. RGCI staff who are facilitating pre-release programming provide inmates with the necessary tools and resources to help inmates address some of the common personal challenges and responsibilities they will likely face upon release. RGCI employees who work on this unit look forward to assisting inmates and recognizing their personal steps to becoming successful citizens in the community. The target population for this program will consist of inmates who have more than 90 days to release but less than 13 months to serve. The pre-release program has offered some incentives to those inmates who are successfully participating in the program.

Since January 2008 the percentage of inmates successfully completing the pre-release program is 83.67%

In addition to pre-release programming, inmates receive re-entry portfolios to track and organize their progress through the pre-release program.

Modules of the Pre-Release Program include:

Employment	Health/Wellness
Education	Family Support
Financial Literacy	Housing
Personal Development	Transitional Preparation
Victim Impact	Transportation

Release Clothes Project

Clothing is donated from various sources (second-hand stores, thrift stores, and public/staff donations) for indigent inmates (those who have no money and/or family/friends to purchase clothing) to wear upon their release to society.

Sex Offender Treatment

The Sex Offender Treatment (SOT) Program meets an inmate's A&E need for institution-based sex offender treatment, SO-2. It is designed as a 45 lesson program offered in weekly two-hour classes. The program follows the model designed by the DOC. The program includes a series of activities which help the participants with the following:

- Assisting them in taking greater responsibility for their offense
- Helping to develop greater understanding for factors that increase the risk of committing sexual assault
- Gain greater understanding of maladaptive living patterns
- Develop better life skills relevant to their re-offense risk
- Complete a detailed plan on general life choices and specific crisis management to prevent future acts of sexual assault.

Twelve men were offered and entered the program which runs for a complete year and ended on 8/16/2007. Out of the original 12 participants, nine fulfilled their program needs, one completed the program but did not show sufficient progress to fulfill his program need, and two were terminated from the program due to disciplinary reasons.

Another sex offender group was completed in 6 months from October 2007 to March 2008. The length of treatment was shortened by meeting twice a week. This was well received by the inmates involved; however, the more frequent groups made the workload difficult to sustain for staff and the decision was made to return to the 11-month, once-a-week format in the future. Of the 12 men admitted to the group, 10 fulfilled their program need, 1 was terminated for disciplinary reasons and 1 was administratively terminated due to medical problems.

Summary of Sex Offender Groups (SO-2) at RGCI

GROUP	Dates	GROUP COMPLETION/TERMINATION TYPE			
		Completed	Participated	Disciplinary	Other
Group 1	5/04 – 5/05	8	1	2	1 (Low Functioning)
Group 2	7/05 – 6/06	11	1		
Group 3	8/06 – 8/07	9	1	2	
Group 4	10/07 – 3/08	10		1	1 (medical)
Total		38	3	5	2

RELIGIOUS SERVICES PROGRAMMING

The chapel has provided a full venue of programs in an effort to meet the spiritual needs of the RGCI inmate population. The chapel utilizes over one hundred volunteers to provide both Christian and non-Christian programs. These volunteers are coordinated and scheduled by one full-time chaplain. The chaplain also facilitates the provision of

Religious Services Programming Continued

study groups, parenting, individual, pre-marital, and marital and grief counseling as well as coordination of pastoral visits.

Some of the services/programs offered each week at the chapel include: Protestant Services, Catholic Mass, Wiccan worship, Islamic worship, Jehovah Witness worship, Christian worship, Native American Sweat Lodge (once per month) Baptist services bible study groups that represent Baptist, Catholic, Mennonite, Muslim Jumah, Jehovah Witness, Native American Pipe & Drum, and Buddhist Meditation.

12 Step Christian Group

The premise of the Christian 12 Step Program is that change is possible for offenders through careful and honest self-examination. Once offenders honestly face their unhealthy patterns of behavior, self-understanding occurs. The 12-step program offers tools and life skills that will bring balance, order and appropriate responses to life's challenges.

Volunteer Programs

RGCI has a variety of individuals who enter the institution to provide services or programs for inmates. The following are programs that RGCI is able to offer to inmates due to volunteers assisting us with the programs:

- Alcoholics Anonymous
- Family Counseling
- Religious Activities
- Tutoring
- Veteran Affairs

Read-to-Me

This program allows inmates an opportunity to select a children's book that is age-appropriate, set up an appointment to videotape reading the book out loud, and then mail both the tape and the book to a child in their life. This helps inmates develop and maintain important emotional connections with their children and allows inmates to have an important role in their child's development.

The HOME Program (Helping Offenders Manage Effectively)

This program is designed to assist offenders and their family members in having a healthier, effective, realistic approach during the transition period from incarceration to freedom. Its focus is to develop skills in communication, healthy celebration, and education for all participants. The goals are to gain knowledge of what to expect, how to address concerns, gain helpful tools, and gather resources and information to continue the momentum of becoming a healthy family after release. There are three sessions per group of participants.

Restorative Justice

This program rebuilds the web of relationships by putting inmates back into a justice process. This type of justice promotes change and healing among individuals, relationships and society as a whole. Restorative Justice is a way to do justice that actively includes people impacted by crime: victims, offenders and community.

Dog Therapy

Redgranite Correctional Institution (RGCI) began a pilot program in November 2007 assisted by an outside service agency, Dog Therapy Incorporated. Dog therapy is a program that helps individuals through visitation with animals. Dog Therapy has been used successfully in hospitals, schools, prisons, nursing and retirement homes.

The target population for RGCI's Dog Therapy group is elderly, infirmed (chronic high blood pressure), terminal, wheelchair bound, severe depression, and those inmates that tend to isolate. Currently, ten inmates are participating. The inmates are in two groups of five and meet with the dog/handler team for 30 minutes on a weekly basis.

INMATE COMPLAINTS

TOTAL COMPLAINTS

FY2006	FY2007	FY2008
1420	1368	1245

COMPLAINTS BY CATEGORY FY2008

CATEGORY	FY2006	FY2007	FY2008
01 STAFF	195	204	139
02 CORRESPONDENCE	187	164	104
03 DISCIPLINE	68	89	88
04 MEDICAL	141	129	98
05 PAROLE	2	2	6
06 PERSONAL PHYSICAL CONDITIONS	94	48	41
07 PROPERTY	399	443	436
08 RULES	47	62	48
09 RELIGION	28	7	10
10 WORK/SCHOOL	56	61	71
11 VISITS	22	22	12
12 OTHER	35	22	24
13 FOOD	14	24	46
14 CLASSIFICATION	27	13	18
15 INMATE COMPLAINT REVIEW SYSTEM	33	14	16
16 DISCRIMINATION	8	5	23
17 PAY RATE/ACCOUNTS	64	53	51
18 BADGER STATE INDUSTRIES	0	4	3
19 BREACH OF CONFIDENTIAL HEALTH INFO	0	2	1
TOTAL COMPLAINTS	1420	1368	1245

INMATE DISCIPLINE

2005-06				
Major CR	Minor CR	Appeals Affirmed	Appeals Modified	Remanded
445	841	101	11	18
2006-07				
Major CR	Minor CR	Appeals Affirmed	Appeals Modified	Remanded
633	1036	142	34	11
2007-08				
Major CR	Minor CR	Appeals Affirmed	Appeals Modified	Remanded
552	1063	128	21	20

RECREATION

The Recreation Department is divided into inside and outside recreation areas. The inside recreation area consists of a separate exercise room and a gymnasium. The exercise room area has a number of different universal weight machines to meet the needs of our growing inmate population. The gymnasium area has a full court basketball court and two half courts, volleyball court, ping-pong table, foosball table, jump ropes, a cardiovascular area that consists of treadmills, recumbent bikes, air-dynes, and ski machines. During inside recreation, intramural basketball and volleyball are offered to the inmate population. The outside recreation consists of an exercise area, softball diamond, sand volleyball courts, horseshoe pits, shuffleboard and a bocce ball area. Frisbees, hacky sacks, and jump ropes are also available to check out. Intramural softball is offered during the outside recreation season. Over 118,000 units of recreation were attended by inmates attended recreation from 07/01/07-06/30/08. The Recreation Department also provides an array of board games and playing cards for the inmates to enjoy on their respective housing units.

Walking Group

A walking group was established this year for inmates referred from Health Services and for inmates over 50 years of age. Inmates are issued pedometers to encourage distance walking and to assist with tracking the distance walked.

Music

The music department promotes a positive, constructive use of leisure time activities through an in-cell music program. Under the supervision of a music recreation leader, inmates are allowed to participate in approved music hobbies. These hobbies consist of electric and acoustic guitars, keyboards, beat machines, harmonicas, mandolins, and electronically muted trumpets. Guitar and keyboard classes are offered to both the beginners and the more advanced music enthusiasts. During the course of this period, the music recreation leader processed and distributed over 94 approved music orders to the 105 inmates enrolled in our music program.

Hobby Department

The Hobby Department offers a wide variety of in-cell hobbies for inmates to choose from. Each inmate is allowed to have two hobbies. All hobby orders are pre-approved by the hobby recreation leader and come directly from a retail store. Allowable hobbies

Hobby Department Continued

would include painting, drawing, crocheting, needlepoint, latch hook, beadwork, embroidery, plastic canvas, and models. Inmates are allowed to sell their completed projects in the Institution Lobby. During this past year the hobby recreation leader received and processed over 275 hobby orders and distributed them to the 252 inmates signed up for hobby.

An art therapy group was also held for six months on one of the units during FY 2008.

Inmates also had an opportunity to have their art work displayed at the local Rural Rembrandts Art Fair in Wautoma, WI. This event was very positive and inmates have been asked to participate in the art fair next year.

Community Service Programs and Activities

This program is divided into two areas: the crochet/sewing project and the garden project. These areas employ a total of 23 full-time and 3 half-time inmate workers. These inmates are responsible for making the following items: hats, mittens, scarf sets, afghans; stuffed animals, baby blankets, Christmas stockings, sweaters, baby sets, fleece mittens, and baby carrier covers.

Our crochet project has donated items to many different organizations to distribute to the needy both locally and worldwide. These organizations include: LeRoy Butler Foundation, Snuggles Project, Wautoma Backboard Club, WCASA, Habitat for Humanity, Madison Urban Ministry, Victim's Rights Week, Annual Restorative Justice auction, Wautoma's Sausage Fest fundraiser, Grace Methodist Mission to Africa, CCI's Gold Fundraiser, Hope Lutheran Country Fest, Two Oaks cancer benefit, Redgranite Catholic Church Festival, Special Olympics Torch Run, Safe Harbor Child Advocacy Center, Waushara County Health Services, Wautoma Doctor's Clinic, Wautoma Area School District, Knit-Wit Program, Rape Crisis Center, Cerebral Palsy golf outing, and the Wautoma Booster Club.

The crochet project receives yarn donations from area organizations, local citizens, and RGCI employees. Thanks to an article written in Interweave Knits titled "Knitting Behind Bars", we are now receiving donations from throughout the United States.

The vegetable garden planted and maintained by the garden project shipped just over 4600 pounds of fresh vegetables to the Waushara County Food Pantry. The tomatoes, peppers, beans, peas, cucumbers, zucchini, kohlrabi, radishes, carrots, potatoes, and onions are distributed to low-income families. These fresh vegetables are greatly appreciated because our vegetables are the only fresh produce received on a regular basis.

In addition to the Community Service and Garden Projects RGCI began a partnership with Goodwill in 2007. This project employs 7 full-time inmates. The group receives unfolded bags for the Goodwill Sack-It drives. The bags are folded in a specific design to fit into newspaper inserts and return to Goodwill Industries for their collection drives. From 2007-2008 the group folded over 150,000 bags for use in Green Bay and the Fox Valley area.

Community Service Continued

At the end of 2007, the group undertook an ongoing project of collating inmate portfolios for the Department of Corrections. Inmates statewide utilize the portfolios as a Pre-Release tool. The task involves inmates inserting each of the 12 identified pages into a sheet protector, then combining the pages into the blue portfolio and packing for distribution to the institutions and centers. To date they have completed 23,000 portfolios for use in institutions throughout the state.

EDUCATION

Program Statement:

The school program is configured to serve the educational needs of adult inmates. There are three distinct academic competency-based curriculums: Basic (K-6), Intermediate (7-9) HSED (9-12). Ability levels may vary from first grade to post secondary, based on achievement and aptitude assessment. Test of Adult Basic Education (TABE) helps place inmates at the appropriate level. Post-Secondary certificate and diploma programming is available for continuing educational opportunities.

All instructors hold a WTCS certification in a variety of areas. Teachers are an integral part of multidisciplinary teams for case management planning. All teachers are trained in "Cognitive Group Intervention Programming (CGIP). An education director manages the Education Department. It employs 10 full-time ABE instructors, a guidance counselor, an office operations associate and a correctional officer.

Inmates at Redgranite Correctional Institution (RGCI) characteristically have shown little academic success in the past and have often missed out on large portions of their education. With that in mind, inmates are assigned school programs based on their prescribed needs. Achievement levels are assessed by standardized testing, record review, consultation with previous institutions and inmate interviews. Inmates are then placed in curricula that meet their academic needs. Most of the curriculum components are tiered by reading ability. Care is taken to appropriately place the inmate at a level to foster success.

Each full time student receives a minimum of three periods of instruction per day to include reading, math and literacy classes if the student is below the 9th grade level. Each student that tests above the 9th grade level will have 8 academic classes from which to choose: Math, Science, Social Studies, Writing, Literature, Health, Civics, and Employability. They will also be eligible to apply for a high school equivalency diploma if they pass all their HSED tests with a score of at least 410, and have a cumulative point total of 2250.

The primary emphasis of the school is to provide an educational component that is competency based, enhances skills and abilities, holds inmates accountable, and espouses CGIP principles while building connections and positive relationships with others.

Education Mission:

We are committed to provide quality education and to hold inmates fully responsible for their behaviors while offering them skill-building opportunities for cognitive and behavioral development to enhance their future potential as productive members of society.

Education Beliefs:

1. We believe that positive, upbeat attitudes contribute to everyone's self-esteem. Feel free to give a compliment.
2. We operate on a multidisciplinary team concept. All classifications participation and contributions are appreciated.
3. We believe that "good enough" is not enough. We will continually strive for excellence in everything we do.
4. We recognize and respect each other's diversity and dignity. Everyone will be treated with dignity and worth.
5. We realize the importance of availability. We will attempt to make ourselves visible and accessible to everyone.
6. We share a common and important goal. To educate and restore dignity to each inmate in this institution.
7. We model our commitment to education on a daily basis. Our actions and interactions are as important to learning as the curriculum we deliver.

Library:

We maintain a complete electronic law library. We have 10 computer stations for inmates to access court cases. Each inmate has at least one opportunity per week to work in this area, and more time if specified. A general library with a general collection of books is provided for all inmates. The library is open 7 days a week from 7:30 AM until 9:00 PM which provides multiple opportunities for inmates to use the library in a given week. We also have an interlibrary loan system in place.

Incarcerated Youth Options Academic Program

The IYO Academic Program offers eligible and enrolled youthful offenders the opportunity to earn college credit through Milwaukee Area Technical College. The credits apply towards an AA degree and can be transferred to any UW system college. The program is a federally funded grant program that covers tuition and book expense up to \$1,500 per calendar year. RGCI served as one of the 5 pilot sites. The program has grown to include offenders in over 20 institutions in Wisconsin, and MATC has expanded the program nationwide to reach offenders in over 12 states.

Eligibility requirements for FY2008 were:

- Under age 26
- Within 5 years of MR or eligibility for parole
- Reading and math scores of 9.0 at the D level on TABE
- Proof of a high school education
- Positive conduct report history
- Successful interview to include indication of future goals that require a college education

IYOP Continued

July 1, 2007 – June 8, 2008 at RGCI

16 unique (different) students
Attempted 33 classes
27 courses completed
2 courses “I” (Incomplete) and plan to complete
4 courses withdrawn from

Vocational Programming:

For fiscal year 2008, a vocational certificate program in Microsoft Office was our only vocational offering. The program is capped at 15 students per semester. It is a one-semester program. It is being offered twice a year. Each student will receive one credit for each of the following modules: Keyboarding, Word, Access, Excel, and PowerPoint. We also offer 6 credits in general education courses with this certificate: Written Communication and Contemporary American Society. Twenty five certificates were issued in fiscal year 2008.

Wisconsin Institution Literacy Council:

The training methods and standards of the Pro Literacy America Tutor Program were utilized to train 37 inmates as tutors in FY 2008. This training provides students with supplementary, peer tutors. The tutors are intensively trained over a three-week period. Tutor positions are paid and usually work one on one with ABE students in a teacher’s classroom 6 hours per day. We currently have 22 tutors employed in the school.

Destinations:

This program is a complete computerized essential skill curriculum designed specifically for the adult learner. This comprehensive curriculum offers more than 12,000 core learning activities in reading, math writing, life and employability skills, citizenship, and job-related applied skills. It includes multiple levels of basic skills from those at the lowest functioning levels to those required for success in community college and beyond. It assesses and places learners at the correct competency level, and it allows learners to progress from one level to the next, challenging learners while building on their existing skills.

Correspondence Courses:

Inmates who are interested in working toward an advanced degree may pursue their education through correspondence courses. Inmates may choose an accredited college from a list of colleges approved by the Wisconsin Approval Board. Students are required to pay all expenses for the courses. Throughout FY 2008, RGCI had 44 students involved in correspondence courses with 36 actually completing and passing an approved course.

TABE:

The Tests of Adult Basic Education, or TABE, are used by the Department of Corrections to measure achievement of basic skills. The content areas tested are reading, language and math. There are five overlapping levels ranging from 0 to 14.9, and broken down as follows:

L (Literacy)	– 0 – 1.9	D (Difficult)	- 6.6 - 8.9
E (Easy)	- 1.6 – 3.9	A (Advanced)	- 8.6 - 14.9

TABE Continued

M (Medium) - 3.6 - 6.9

TABE Continued

Over 1038 students finished TABE testing in FY 2008. Students are tested when there are no scores in their files, when they have only Survey test scores or when recommended by teachers through use of the Student Assessment Management System (SAMS). Most students were tested at levels D or M levels.

HSED:

The High School Equivalency Diploma (HSED) is awarded to those individuals that pass standardized national tests in math, literature, writing, social studies, science, employability skills, civics, and health. For the 2008 fiscal year we had 78 graduates.

FY 2008 School Enrollment & Evaluation Chart:

Month	Enrollment	SAMS TESTS	HSED Components	Graduates	Vocational	Post Secondary	Tutors
Jul-07	352	222	80	9		44	
Aug-07	342	263	61	4		45	
Sep-07	338	133	51	7		45	13
Oct-07	339	170	50	8		41	
Nov-07	329	160	45	6		41	
Dec-07	293	115	58	5	12	43	11
Jan-08	307	117	57	8		42	
Feb-08	306	109	59	9		43	
Mar-08	307	104	29	5		43	10
Apr-08	289	235	56	11		44	
May-08	300	134	45	4		47	
Jun-08	252	149	26	2	13	46	9
	3754	1911	617	78	25	524	37
					AVE:	44	

HEALTH SERVICES

Health Services operates seven days per week. We are staffed with a fulltime physician, nursing supervisor, medical program assistant and six nurse clinicians. Our general hours of operation are Sunday night through Friday evening, 24 hours per day. Saturday, Sunday and holiday hours are 10:00 a.m. to 6:00 p.m. A nurse is always on call when HSU is not staffed. During off-hours there is a physician on call for nursing staff to consult with as needed. We offer a wide array of services in health services including:

- Ambulatory care services
- Emergency care services
- Pharmacy services (with Central Pharmacy/local pharmacy support)
- Medical laboratory with contract services to Dynacare and the State Lab of Hygiene
- EKG's conducted on-site with computerized results
- Digital imaging x-rays with contract services to accurate imaging
- Vision exams / eye glass disbursement
- Nursing daily sick call
- Doctor appointments Monday through Friday
- Chronic illness monitoring and intervention

Health Services Continued

- Dental services
- Psychiatric services
- Physical therapy

In the event a patient cannot be medically accommodated at RGCI, they will be referred to Berlin Memorial Hospital, Waupun Memorial Hospital or UW Hospital and Clinics in Madison for further intervention.

Total off-site clinic visits for this reporting period was 857. There were 27 telemedicine appointments. There were 81 emergency room visits. Total encounters for this reporting period was 58,731.

A need was identified in FY 2008 for more complex, diverse health care, which required a moderate amount of overtime as well as utilization of limited term employees.

MENTAL HEALTH SERVICES

The Psychological Services Unit (PSU) is charged with monitoring, supporting, and treating inmates with mental health problems. The mental health issues addressed include serious crises, difficulty coping with issues of life and incarceration, and severe long, term mental illnesses. PSU works closely with security staff, Health Services (including psychiatry), and unit staff to address these issues. The PSU is also responsible for sex offender treatment, assists in training staff, provides specialized psychological evaluations of inmates, and supports the safe, secure functioning of the institution. PSU is staffed by a psychology supervisor, three full-time psychologists, a crisis intervention worker, and an office operations associate. Psychologists are assigned to housing units where they provide an array of direct mental health services as well as administrative and consultative services to correctional staff. Additionally, a PSU staff is on call for coverage after regular working hours.

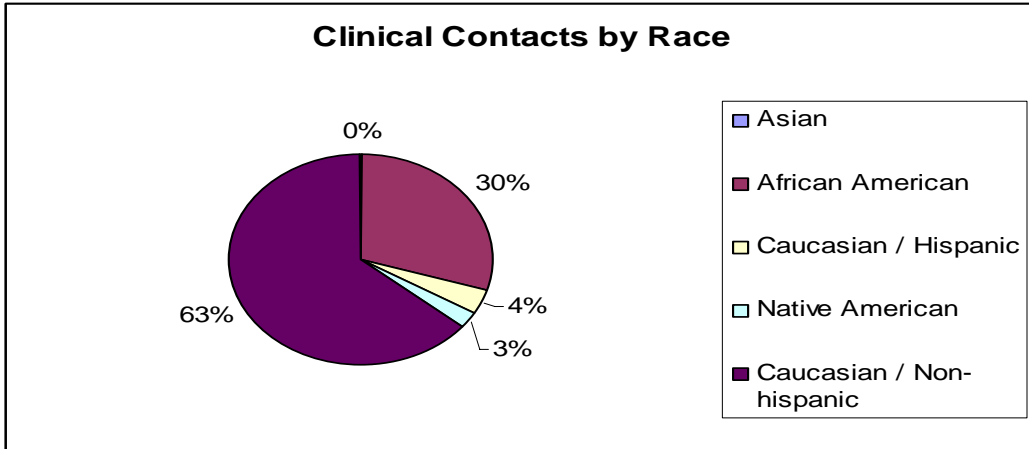
PSU Services Delivered

- During this reporting period, approximately 38% of the population is being monitored by PSU due to some mental health need. This is a 5.5% increase since 2006.
- During the reporting period, psychology staff delivered 3,705 units of service to 698 different clients. This compares to 3,272 units of service and 566 clients in 2005 and 2198 units of service and 593 clients in 2006.
- There were 45 placements of inmates in to mental health observation status due to dangerousness to self or others. Nine of the placements followed some act of self-inflicted injury by the inmate. There were no successful suicides.

Service Summary	Total '05-'06	Total '06-'07	Total '07-'08
Total Contacts	3,272	2198	3705
Total Clients	566	593	698

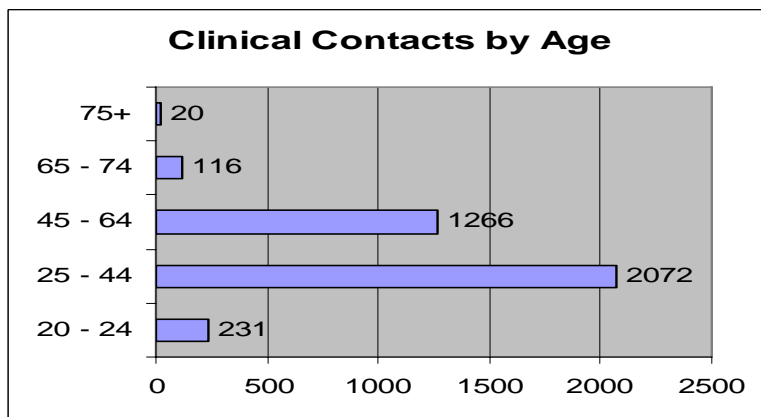
The PSU inmate contacts by racial/ethnic group:

Nationality	Number of client contacts	Percentage of Contacts
Asian	10	.27%
African American	1095	29.6%
White / Hispanic	136	3.7%
White/Non Hispanic	2365	63.8%
Native American	99	2.7%



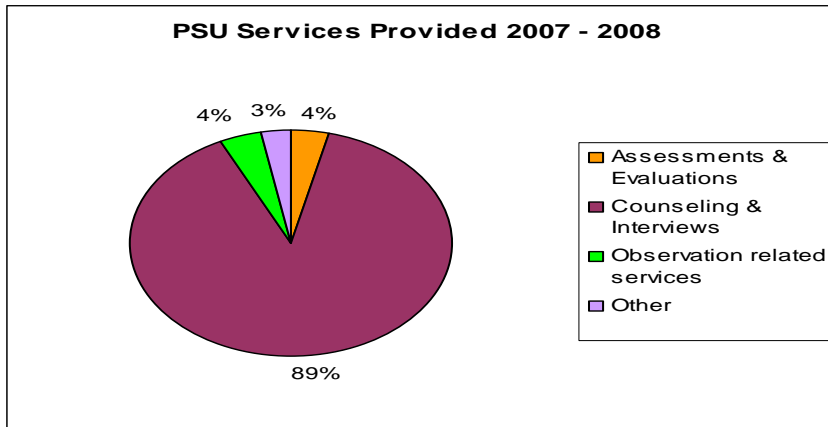
The PSU inmate contacts by age of clients served were:

Age Group	Total number of contacts	Percentage of Contacts
20 – 24	231	6%
25 – 44	2072	55.9%
45 – 64	1266	34.2%
65 – 74	116	3.1%
75 – 84	20	.5%



Summary of Service Types Provided

SERVICE PROVIDED	Total
Assessments and Evaluations	141
Counseling and Interviews	3298
Observation placement and evaluations	153
Other	113
Total Contacts	3705



Description of Mental Health Services

Direct Mental Health Services

- Short-term problem focused counseling for inmates identified as having significant mental health needs.
- Initial diagnostic assessment of inmates referred to HSU psychiatry for medication purposes.
- Psychological evaluation and counseling of inmates with psychological factors affecting their medical condition or compliance with recommended treatment.
- Psychological evaluation of inmate's competence to give informed consent for their own health care.
- Psychometric testing of inmates with special learning problems.
- Psychotherapy groups for cognitive behavioral management of depression and anxiety.
- Crisis counseling for inmates with special adjustment, health, or family problems.
- Ongoing face-to-face contact with all inmates on clinical monitoring.
- Formal suicide risk assessments as indicated.

Program Services

- Sex Offender Treatment Program (SOTP).
- Psychological evaluation of sex offender and domestic violence inmates who request to add victim(s) or potential victims to their approved visitor list.
- Sex offender treatment evaluations.
- Psycho-educational groups on topics pertaining to release and re-entry.

Administrative Mental Health Services

- Mental examination of inmates who are mentally ill and may be a danger to themselves or others.
- Mental examination of inmates who are a danger to themselves.
- Mental examination of inmates placed in mechanical bed restraints.
- Authorization of placement and removal from clinical observation (suicide watch).
- Initial file screening of all new transfers to the institution.
- Initial face-to-face interview of all new transfers with a significant mental health disorder.
- Mental examination for housing restrictions.
- Assessment and referral of mentally ill inmates to special mental health programs including Wisconsin Resource Center (WRC), Mental Illness Chemical Abuse Treatment (MICA), and other special management units among DOC institutions.
- Debriefing of inmate with victim in attendance at parole board hearing.
- Psychological assessment of sex offenders in possession of visual materials that are contrary to their rehabilitation needs.

Classification and Movement

- Sex offender assessment reports
- Psychological assessment of all inmates on psychotropic medications who are being considered for transfer to minimum custody or minimum community custody
- Mental health screening/assessment of all inmates recommended for transfer to Wisconsin Secure Program Facility (WSPF)

RECORDS

The Records Office has one full-time offender records supervisor, two full-time offender records assistant 2 positions and one full-time offender records assistant 3 position.

Nature of Offense

Based on RGCI population as of 5/30/2008

Non-Assaultive	11.90 %
Drugs	11.70 %
Assault	37.76 %
Sex	0.49 %
Assault & Sex	30.88 %
Assault & Drugs	5.80 %
Assault, Sex & Drugs	0.98 %
Sex & Drugs	0.10 %
No Data	0.39 %

Inmate Movement Out of RGCI FY 2008

Transfers to Minimum	110
Transfers to Medium	154
Transfers to Maximum	51
Parole	9
Mandatory/Extended Supervision Releases	246
Maximum Discharge	25
Court Ordered	3

Inmate Movement Out of RGCI FY 2008 Continued

Death 3

TOTAL 601

FY	Transferred In	Transferred Out	MR/ES Release	Maximum Discharge	Parole Release	Court Ordered Release	ATR/P&P Hold Release	Inmate Death
06	687	395	217	17	24	3	0	0
07	633	356	243	22	12	3	0	0
08	601	315	246	25	9	3	3	3

MONTHLY TRANSFERS INTO RGCI FY2008

July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
41	49	48	55	45	39	42	47	70	55	58	52	601

AVERAGE MONTHLY POPULATION

July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
1014	1011	1010	1013	1012	1013	1013	1015	1014	1014	1010	1006

Population Breakdown By Race

White 56.5 %
 Black 39.0%
 American Indian 3.5%
 Asian 1.0 %

FOOD SERVICE

Food Service operates seven days per week. We have one food service administrator, one food service manager, eight full-time food service leaders, we have 43 inmate workers, and we serve approximately 3,380 meals per day. The kitchen is in operation from 4:00 AM to 6:30 PM.

VISITING

Visiting is offered seven days per week, eight hours per day, with afternoon and evening hours Monday through Friday and morning and afternoon hours on weekends. During this fiscal year there were a total of 9,144 visits and 16,957 visitors.

MAINTENANCE DEPARTMENT

The Maintenance Department operates Monday through Friday 6:45 a.m. to 3:15 p.m. and responds to emergencies as needed. Under the general direction of the buildings and grounds superintendent and buildings and grounds supervisor the department employs 13 fulltime maintenance staff, 3 officers and 38 inmate positions. The Maintenance Department uses a work order system for scheduling and logging needed repairs. Work orders can be submitted by any staff member for repair of equipment or dwellings. Work orders that require modifications or changes to the physical plant or grounds require approval from the appropriate department manager and depending on the scope of the project will move up the chain of command for approval.

Maintenance Continued

The Maintenance Department is responsible for all physical plant maintenance including plumbing, electrical, electronic technical services, HVAC, welding, wood working, painting, automotive services, food service equipment repair, and grounds keeping. This year the Maintenance Department has assisted the Rural Rembrandts group and has used inmate labor to clean up around the Redgranite quarry.

The Maintenance Department also had projects completed that added handicap ramps to the Core South building and recreation field, and replaced the floors and improved the showers in the Health Services unit. In the Food Service Building the Blast Cooler was redesigned for improved cooling. Projects were submitted and approved for replacement of Control Center equipment and additional security enhancements.

Maintenance also oversaw the replacement of the gymnasium floor after the VCT tile had failed. The floor was replaced with a vinyl athletic flooring that provides superior wear qualities and also is padded to reduce stress on knees joints and reduces fall injuries.

BADGER STATE INDUSTRIES

Computer Shop 883 employs 22 inmates. BSI recycles: CPU's, copy machines cords, external hard (CD or DVD) drives, keyboards, mice, mainframes, monitors, printers, servers, routers, scanners, switches, hubs, terminals and other computer peripherals. The donated computers BSI receives are tested with Micro 2000 (diagnostic testing software). If the system passes the testing phase they are cleaned and sent to Taycheedah Correctional Institution. They are refurbished and sold to non-profit organizations at the cost of \$50 for desktops and \$95 each for laptops, depending on the system. Computers that do not pass are dismantled and the pieces recycled. This last fiscal year the RGCI shop recycled approximately 415 tons of electronic scrap.

RGCI's Computer Recycling Program has established a new partnership between BSI and RGCI to recycle the institution/inmate electronic waste. This helps to save the environment by not having these items sent to a landfill and at the same time saves the institution the cost of having the scrap removed.

BSI Continued

Wheelchair Shop 893 employs 5 inmate workers. BSI cleans and repairs wheelchairs for the Wheelchair Recycling Program based in Milwaukee and Madison WI. After BSI cleans and repairs the donated wheelchairs, BSI sends them to Milwaukee/Madison, where they are distributed in two ways 1) People in need of a wheelchair, who do not have Medicare, other insurance or the monetary resources to purchase one can receive them; 2) or they are provided at a reduced cost to a person that is not necessarily indigent but who can not afford to purchase a brand new wheelchair. In this fiscal year RGCI's BSI has refurbished 399 wheelchairs.

ACRONYMS

RGCI	Redgranite Correctional Institution
ICE	Institution Complaint Examiner
LTE	Limited Term Employee
AODA	Alcohol & Other Drug Abuse
S.M.A.R.T.	Self-Management and Recovery Training
R.Y.T.E.	Reaching Youth Through Education
WCASA	Wisconsin Coalition Against Sexual Assault
HSED	High School Equivalency Degree
TABE	Test of Adult Basic Education
WTCS	Wisconsin Technical College System
CGIP	Cognitive Intervention Program
ABE	Adult Basic Education
SAM	Skills Assessment Modules
HSU	Health Service Unit
WRC	Wisconsin Resource Center
MICA	Mental Illness Chemical Abuse
DOC	Department of Corrections
WSPF	Wisconsin Secure Program Facility
BSI	Badger State Industries
IYOP	Incarcerated Youth Options Program