

Green Bay Correctional Institution
Annual Report FY10



Wisconsin Department of Corrections
Division of Adult Institutions

William Pollard, Warden

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Message from the Warden

The Green Bay Correctional Institution Annual Report provides general information as well as a description of the many accomplishments of the great staff at this facility. I am proud of the accomplishments we have made over the past few years including this last year, the staff at this facility have found ways to manage their areas often times with less resources.

As we close out the fiscal year, the State of Wisconsin is again facing a serious budget shortfall. As in many areas of government we have a responsibility to operate in the most efficient and effective ways possible, consistent with our individual missions. The Department of Corrections is not exempt from budget cuts. We have worked hard to reduce costs in a variety of areas and to become more efficient in our use of resources in order to make ends meet. In accomplishing this task, we hold keeping Wisconsin safe as a priority, while still maintaining and offering programs necessary for inmates to make positive changes in their lives.

The Department of Corrections continues to make progress in advancing program initiatives to help foster the successful reentry of inmates from prison back into the community. GBCI continues to work at encouraging inmates to take advantage of this valuable program. Our main goal is that of public safety. By providing these opportunities for inmates prior to their return to the community, we increase their odds of success, their success in the community results in a safer public for you and me.

William Pollard, Warden

Green Bay Correctional Institution

Mission

To ensure the safety of the public, our staff, and the offenders by operating a safe, secure and humane institution.

To provide the offenders with opportunities to participate in meaningful programs and activities.

To increase successful reintegration into the community by preparing and guiding offenders in making necessary life changes, as well as helping with resources for essential reentry into society.

History of GBCI

The Green Bay Correctional Institution is a maximum-security correctional facility that is administered by the Wisconsin Department of Corrections, Division of Adult Institutions. It is centrally located in Brown County between Green Bay, De Pere and the Fox and East Rivers.

In 1897, the Wisconsin Legislature approved \$75,000 for construction of a state reformatory for male offenders who ranged in age from 17-30 years (in addition to the Waupun prison that housed older offenders). The purchase of 198 acres and old brick bicycle factory became the Wisconsin State Reformatory (WSR) and temporarily housed 8 inmates, then transferred from Waupun on August 31, 1898.

Prison construction occurred in the next two decades: North Cell Hall from 1898-1904, South Cell Hall and prior Administration Building from 1915-1922, and a wooden fence by 1916 for the main compound. Seven years later, it was replaced by the existing 22-foot high concrete wall.

In order to alleviate overcrowding in 1932, the Legislature decreased the age parameters of the 808 offenders housed at WSR to 16-25 years. But, in 1972, WSR became an adult male, maximum-security prison. The name was changed to the Green Bay Correctional Institution on July 1, 1979.

The majority of the now 29-acre grounds is contained within the perimeter walls secured by 6 armed towers. GBCI's population of 1,092 offenders is housed in the two original 296-bed cell halls, two dormitory units (consisting of 112 and 54 bed units), Mainstream Unit (25 beds), Transition Unit, Step Unit, and one 150-bed segregation building. This Segregation Unit is utilized for offender protective, temporary, emergency, and disciplinary confinement. Other areas are a kitchen, two dining rooms, power plant, textiles facilities, school (academic and vocational), health service unit, chapel, psychological/social service areas, maintenance facilities (including yard and garden), indoor and outdoor recreation facilities, a visiting room, and administrative offices.

Institution Facts

- GBCI opened: August 31, 1898
- Security level: Maximum
- Operating capacity: 749 Males
- Current population: 1,092 Males
- Security staff: 254
- Non-security staff: 117.75
- Inmate to Staff ratio: 3:1
- Number of acres: 29
- Operating budget: \$36,764,353.55

- Inmate restitution:

\$ 16310.75	Child Support
\$ 26069.09	Court Ordered Restitution
\$ 19369.56	Victim Witness Surcharge/DNA
\$ 1129.97	Institution Restitution
<u>\$ 9770.00</u>	Medical Co-pay
\$72,649.37	TOTAL

Education

Adult Basic Education (ABE) program consists of the following:

1. Basic ABE - Mathematics and Communications instruction for those student/inmates who score at or below 6.0 grade level on the Test of Adult Basic Education (TABE) standardized placement test battery.
2. Intermediate ABE – Communications and Mathematics instruction for those student/inmates who score between 6.0 and 8.9 grade level on TABE. This instruction also includes Pre-GED instruction.
3. High School Equivalency Diploma (HSED) preparation for those student/inmates who score at the 9.0 grade level and above on the TABE. This instruction includes Mathematics, Communications, Social Studies, Science, Literature, Health, Civics, Employability Skills, and Career Awareness.
4. Vocational Course/Program offerings include instruction leading to vocational technical college diplomas/certificates through Northeast Wisconsin Technical College (NWTC). Diplomas or certificate programs are offered in the following areas: Barber/Cosmetology, Wood Tech/Cabinetry, Painting and Refinishing, Masonry, Office Assistant Program, and related courses in Math and Communications. In order to be considered for enrollment in these programs, the student inmate must have completed his high school education successfully and scored at an 8.0 or better grade level on TABE in Math and Communications. Electricity program was in development starting in June 2010.
5. Special Educational courses for students age 21 or younger with a diagnosis of Cognitive Development, Behavioral/Emotional Disabilities, and Learning Disabilities.
6. Title I instruction for students below age 21 with significant deficiencies in their learning progress in Mathematics or Reading.
7. Correspondence Courses for students capable of and approved for self-study in College Level Courses or Continuing Education Courses.

Enrollment: Many students are enrolled in more than one level of classes due to differing scores and abilities in Math and/or Communications. Student enrollment statistics for 2010 are below:

Full or Part-time	358	Vocational Classes/Courses	132	Correspondence courses	20
ABE Basic	104	SPED Courses	19	Title I courses	47
Intermediate Level Classes	90	HSED level Classes	32		

Library: The library provides a variety of sources to the GBCI population, e.g., limited photocopying services, inter-library loan services, etc. It also contains many specialized collections of reading materials, e.g., law or legal collections, recreational collections, reference collection, young-adult collection, high interest-low ability collections, multi-cultural collections, newspapers, and magazines. As of June 2007, our legal collection is now electronic with the hard copies as backup.

Graduates: FY10 Program Completions. During FY10, our school had many students show achievement in small steps and also in total program completions:

1+ HSED Exam Tests passed (Entire set not completed).....	214	Barber/Cosmetology.....	5
Completed HSED-Diplomas.....	36	Masonry	8
Parenting Program.....	27	Office Assistant.....	12
Cognitive Intervention Program.....	0	Painting & Refinishing	6
Challenges & Possibilities	42	Wood Tech/Cabinet Making....	13
SMART	0		

Additional Programs

1. **English as a Second Language Program (ESL)** has had approximately 15 student participants during this past year. This program is designed to meet the needs of students who have little or no English language proficiency (or limited English proficiency-LEP). Through participation in this program, inmate students are assisted in their attempt to develop basic English literacy skills. Many have moved from minimal English proficiency which has enabled them to successfully complete their high school diploma, vocational training, or college courses.
2. **Wisconsin Institutions Literacy Council Program (WILC).** This program develops tutors who are able to work with our low ability level students in English on a one-to-one basis.
3. **Challenges & Possibilities Program** involves approximately 30 community leaders/professionals, including judges, counselors, crime victims, clergy, cultural group leaders, educators, parole agents, and health care professionals, who interact with select groups of inmates in a classroom. The goal is to give methods to improve offender's self-esteem, attitudes and means to be successful, while the inmate is in prison as well as upon release. A key element of this program uses the concept of Restorative Justice to educate the offender about their relationship to the victim and the impact of their crime in an intensive 20-hour program. Among other topics covered are: various coping skills, community resources, legal issues, conflict resolution, employment and personal growth skills. Each group has 25 to 30 inmates.
4. **Cognitive Interventions Program** focuses on the individual thinking processes. Examination of personal thinking style is part of the process, along with presentation of educational material. The goal is to have each participant become aware of his personal thinking patterns, obtain skills to make changes in the thinking patterns, and integrate the changes into the behavior. Each group is facilitated by both a teacher and social worker. Students are selected based their assessed need.
5. **Parenting Program** is a 40-hour course, which focuses on four main areas: effective

communication, discipline without physical contact, self-esteem and character, and non-violent conflict resolution methods. The program also emphasizes child growth and development, nutritional needs and issues of parenting while incarcerated. Community professionals (child support attorney, Family and Consumer Extension economist, and support services people) speak to the class on their areas of expertise. People who have a family member who is or was incarcerated also speak to the group about life for those who are left behind while someone is incarcerated, and on how to keep parenting while incarcerated.

6. **SMART (Self Management and Recovery Training)** is an AODA level 1 class (7 weeks in length) focusing on issues of addiction. It is an alternative to A.A. In SMART inmate participants learn about the consequences of addictive behavior, alternative coping strategies, and relapse prevention.
7. **BRICK** is a program designed to deter at-risk youth from participation in negative behaviors that could ultimately lead to incarceration. Under the guidance of staff advisors, inmate participants present personal testimonials to at-risk youth. It is hoped that they will be able to recognize in themselves the faulty decision-making skills demonstrated by the inmate participant and see how they, too, could easily end up incarcerated.
8. **IIP (Incarcerated Individual Program)** is an opportunity for incarcerated individuals to participate in a 2-year liberal arts college program in preparation for continued study at a 4-year university. This is a grant provided program in which 8 individuals from GBCI participated during the year.
9. Low/no literacy level classes.

Additional Community Projects.

GBCI was again involved in community service through the following projects undertaken by students enrolled in vocational education programs: 1) Masonry and Painting & Refinishing students made, painted and stained numerous birdbaths and planters which were donated to local church, civic organizations and institutional raffles. Proceeds from these raffles went towards supporting these non-profit entities. 2) Wood Tech and Painting & Refinishing students made and finished projects such as plant stands, jewelry boxes, occasional tables, wooden bird houses and concrete bird baths, etc. for donation to non-profit groups' raffles. Proceeds from these raffled items went towards supporting those non-profit entities. 3) Wood Tech and Painting & Refinishing students have constructed and beautifully finished 2 sets of bathroom and kitchen cabinets. These cabinets were installed in homes constructed by troubled young adults in the Wausau Fresh Start program. Homes when completed were sold to low income families. This is the second double set of cabinets that have been delivered to the Fresh Start program over the past two years.

Treatment Services

Under the leadership of the Social Services Director, a staff of six general population and one segregation Social Worker provide overall case management and casework treatment to the inmate population. Casework management provides basic direction regarding institutional programming and adjustment during an inmate's incarceration along with more specific duties such as parole planning, pre-board summaries, coordinating release/reentry planning including inter-state placements and working with DOC field staff to set up approved placements and functioning as the focal point of the Program Review Process.

Casework counseling provides basic personal and emotional counseling revolving around an inmate's incarceration including daily living problems, family problems, marital problems, and assessing more specific program and treatment needs, which may entail referral to Psychological Services or recommendation for transfer to other facilities for specific treatment programming. Social Workers may also provide basic counseling, such as Cognitive Interventions, social skills training, assertiveness training, and crisis intervention. One Social Worker on staff is also bi-lingual and provides services to the Hispanic population, including translation, interpretation and coordination with Security or other departments.

The institution also has a special living unit called the Mainstream Unit. It provides specialized programming to inmates who are low functioning intellectually and/or socially and who may be vulnerable to problems, if placed in a general population setting. A teacher is assigned full-time to the unit to provide instruction in basic math and reading skills, daily living skills such as hygiene and money management, and interpersonal skills. Inmates are screened for the unit by a multi-disciplinary team. One of the social workers along with a teacher provides group and individual assistance to inmates assigned to the Mainstream Unit. The men in this unit have been very active in community service, creating lap robes, scarves, quilts, baby clothes and other products that have been distributed to various charitable, non-profit organizations in the community.

Alcoholics Anonymous is a fellowship of people who share their experience, strength, and hope with each other that they may resolve their common problem and help others to recover from alcoholism. A.A. is not allied with any sect, denomination, politics, organization, or institution. The primary purpose is to stay sober and to help other alcoholics achieve sobriety. Area community A.A. members volunteer their services to the institution's group. The group consists of 15 inmate members under the supervision of a social worker. The group meets weekly and has been on-going for over five decades.

Narcotics Anonymous Modeled after the A.A. 12-step program, this program meets twice a month with up to three NA volunteers in each session along with one staff supervisor. There are 12 inmate participants in this program with a social worker as group coordinator. The goal of the group is for the participants to maintain sobriety through a system of support and education.

Pre-Release Group (Financial Literacy) This is a program designed for all inmates who are within six months of release from incarceration. The group consists of 10-12 inmates per session. The program meets all day once a week for three weeks. Group facilitators are two community volunteers from the local area. The focus of the group is preparation for and information on employment, to include available community resources for obtaining employment information, resume writing, application process and related issues. With the establishment of the ten pre-release modules, designed to address a wide range of inmate re-entry needs, this Financial Literacy program has been expanded to accommodate additional films and materials as identified by the Pre-Release Group.

Another community volunteer provides re-entry programming relating to health and wellness modules under the re-entry curriculum. This program is designed for the inmates who are nearing their release to the community.

Saint Rose Program Facilitated by several staff from Milwaukee County Social Services in conjunction with the GBCI Social Services Director. This program facilitates visitation with select inmates and their children. Program monitors and directs visits with inmates and their children on monthly visits. Program has expanded over the past two years in terms of numbers of both inmates and children.

Veterans Group Facilitated by a social worker along with the Social Services Director and a local veterans affair person. The group meets once a month as a support/informational group for U.S. Veterans regardless of type of Army Discharge (e.g. Honorable, Dishonorable, General, etc.). Information on available veteran benefits, rights and responsibilities are addressed. Outside veteran representatives are also brought in to share experiences and provide support. There are approximately 20 inmate participants in this open-ended group. Fundraising events are being explored. Commemorative plaques, flags and/or wreaths for display on designated days of remembrance are currently in the planning stages. Additionally, Armed Forces related videos have been aired on inmate closed circuit television.

Self-Help Group Self-Help is a United Way funded agency formed in 1967 by three ex-offenders as an informal social group. This volunteer organization is dedicated to providing emotional and/or spiritual support. The primary focus is helping the members help themselves to gain confidence and assurance that they can be productive people. The advisor acts as a liaison with Self-Help of Wisconsin. The advisor maintains rosters, arranges for meetings, supervises meetings and activities, and interviews potential members. Meetings are conducted twice monthly on Friday afternoons with 25 inmate members and community volunteers.

BRICK Program The letters in BRICK stand for **B**reaking down the walls to **R**eality through **I**ntervention and **C**ounseling for **K**ids. It was started on May 10, 1989, by inmates who were concerned about the direction taken by many inner-city youth. Since its inception, BRICK has worked successfully with many youth from northeastern and southeastern Wisconsin. One of the unique aspects of the BRICK Program is that the inmate participants come from all cultures, various backgrounds, varying levels of education, lifestyles, and environments. BRICK Program sessions are held one morning every two weeks throughout the year. BRICK groups are conducted primarily for youth identified by community agencies or the courts as being “at risk” to commit crimes.

Chapel Services Two Chaplains provide religious services for 7 umbrella religious groups. In addition to weekly services and special religious programming, the Chaplains provide crisis intervention services as well as support programming for inmates, as needed. Outside volunteers provide a myriad of programming for various religious affiliations.

Angel Tree Program. Facilitated by a chaplain. Program provides gifts for hundreds of children of incarcerated inmates. This popular program continues to draw larger numbers of inmates’ children each year.

Anger Management Green Bay Correctional has two social workers who facilitate Anger Management programming. These are 16-week programs that meet for two hours per week and have approximately 12 inmates per group. Completion rate is close to fifty percent. Inmates are screened and placed in a group based on several factors to include “closeness to release” and educational level.

CGIP (1&2) This group, facilitated by a social worker and a teacher, is a 16-week program, four hours per week. Group size is 12-14 inmates with a graduation rate of 6-8. Inmates are screened by program need, educational level and release date. Program is facilitated with one social worker and one teacher and is currently on hold due to staffing issues.

ISPC (Inmate Staff Positive Change) Facilitated by Security Supervisor and Social Services Director. Provides an open setting for inmates to address issues and concerns they may have regarding terms and conditions of their confinement. Also gives staff an opportunity to communicate with inmates on new and changing policies and procedures. Emphasis is on communication and cooperation. Meetings take place monthly.

Recreation Activities Organized softball, handball and basketball provide interested inmates opportunity to compete in a structured program. Recently musical instrument availability increased as well as updated exercise equipment. Recent shower restoration project has improved inside recreational facility.

Treatment Center Units

Mainstream Unit

This year, the Health Services Manager joined the Mainstream Unit (MU) Multi-Disciplinary Team. This has been a great addition to the team. The Mainstream Unit Multi-Disciplinary Team is now comprised of the Program Supervisor, the Health Services Manager, the Crisis Intervention Worker, the teacher, a social worker and a representative from the unit staff. The team conducts weekly staffings with MU inmates.

Some inmates in the Mainstream Unit have been managed with individual plans that are designed to reduce the opportunities for rule violations and thereby keeping the inmates out of segregation. These plans have been highly successful and the inmates remain in the Mainstream Unit.

The inmates in the Mainstream Unit participate in a voluntary community service project which includes knitting and sewing. This year, hundreds of items were donated to various charitable organizations. These items included hats, mittens, bibs, quilts, baby blankets, animal beds, duffel bags, and eyeglass cases.

Transition Unit

The Transition Unit has been utilized to house inmates of many different statuses. There are inmates in this unit who are on a transition plan. These plans are designed to assist long-term segregation inmates to transition slowly into general population. Several inmates successfully completed transition plans and are now living in general population.

Other types of inmates housed in this unit include protective confinement inmates, TLU inmates, DS inmates, inmates who are awaiting transfer out of the institution due to SPN issues, and inmates who need to be temporarily removed from general population without being placed in TLU.

This year, the library selection for the Transition Unit was expanded. Additionally, increased recreation opportunities for some inmates in the Transition Unit were provided.

Step Unit

The Step Unit typically houses inmates who are close to the end of their segregation time. It also houses inmates in Administrative Confinement. Inmates in the Step Unit still have restricted movement, however they are allowed additional property and privileges.

Psychological Services

The Psychological Services Unit provides a variety of mental health services to the approximately 500 GBCI inmates who have been identified as having a mental health need. Among those 500 inmates, approximately 20% (100) have been identified as having some form of serious mental illness as defined by DOC's Mental Health Classification system. Services provided by PSU staff include individual therapy, group therapy, psychological testing, psychiatric referral, crisis intervention, 24-hour on-call services for mental health emergencies, referral to specialized treatment facilities (e.g., WRC) as needed, mental health rounds in the Segregation Unit, and periodic monitoring of all inmates on the mental health caseload. Other essential functions handled by PSU staff include providing copies of records in response to appropriate requests by treatment providers and outside agencies (e.g., Social Security Disability Determination Bureau), scheduling and monitoring file review appointments in response to inmate requests, providing training on mental health issues (e.g., suicide prevention) to institution staff, and providing mental health input for a variety of security decisions.

Suicide prevention and crisis intervention are core features of the service provided by PSU clinicians. Given the unique features of the GBCI inmate population, such as the high proportion of late adolescent/early adult males with lengthy prison sentences, the incidence of emotional and behavioral disturbances at GBCI may be higher than at other maximum security institutions. This is reflected in the high number of Observation placements that occur each year, due to self-injurious behavior, suicide attempts and threats of self-harm, which averages about 230 a year at GBCI. PSU staff provides an initial assessment of self-harm risk, monitors this risk by making individual contact with each inmate in Observation status each working day, and provides follow-up risk assessment after inmates are released from Observation status.

PSU staff also conducts an intake assessment, consisting of a file review and individual interview, of each inmate who enters GBCI with an identified mental health need. In a typical year this amounts to close to 300 intake assessments in general population, with an additional 50-100 intake assessments occurring in the Segregation Unit when inmates transfer from another institution directly to GBCI's Segregation Unit.

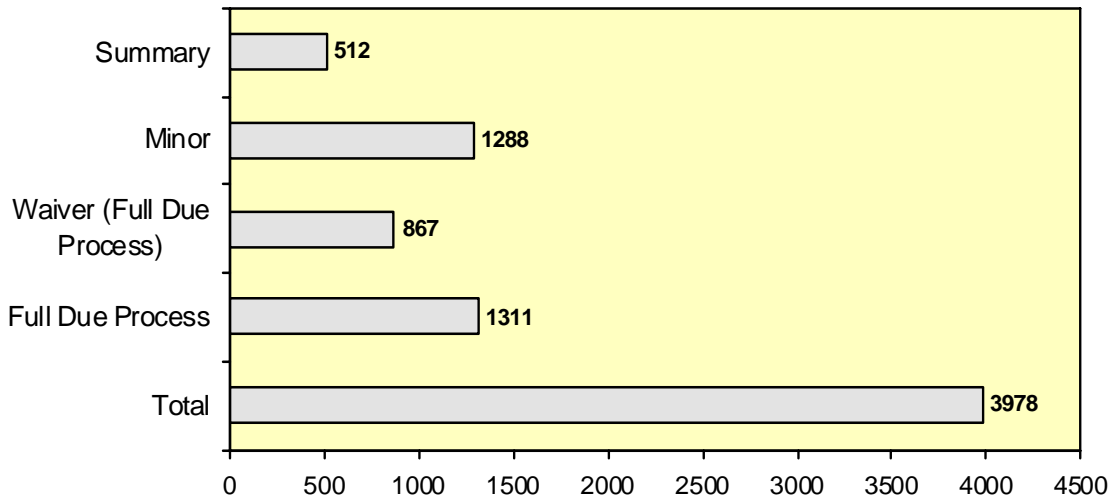
GBCI's PSU has also been an active training site for pre-doctoral interns participating in the DOC's American Psychological Association (APA) accredited psychology internship program. In the current fiscal year GBCI provided training opportunities for two interns who went on to successfully complete the internship program. Pre-doctoral interns are provided with supervised experience in individual and group therapy, psychological assessment, crisis intervention and other activities essential to the development of interns as competent and ethically aware providers of mental health services.

PSU staff have developed and led several groups designed to help inmates develop more effective skills for handling emotional and behavioral problems. These groups have included "Coping Skills" groups for inmates in general population and "Relaxation/Stress Management" groups for inmates in segregation. Other groups are being developed, including a group focused on helping men cope with traumatic events and a group focused on helping inmates who have recurrent problems with institutional conduct violations to develop more effective anger management and interpersonal skills that may help them avoid future segregation placements.

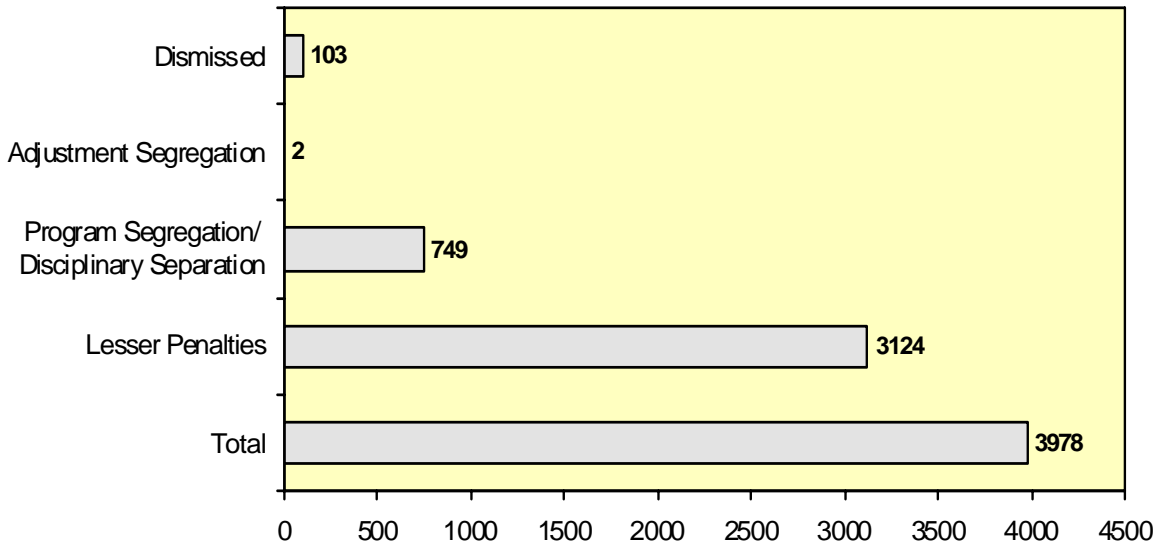
Security

Inmate Conduct Reports are listed in the following two graphs by hearing and disposition types:

Conduct Reports by Hearing Type



Conduct Reports by Disposition Type



Appeals of these conduct reports numbered 511 (approx. 12.8%)

GBCI Accomplishments

- Several large projects that were initiated to improve the GBCI infrastructure include:
 - Fire alarm upgrades in the Shop Building and Power Plant – approved.
 - Remodel of the inside recreation showers and outside garage – designed & approved.
 - Replacement of the video visiting - designed & approved.
 - Completion of fuel tanks refinishing.
 - Replacement of the inside recreation windows.
- GBCI maintenance staff completed the following projects:
 - Remodeled and divided a large classroom into two classrooms.
 - Constructed food delivery truck garage.
 - Designed and installed two vehicle gate locking systems.
 - Installed new Food Service equipment, repaired old equipment, and made security improvements in Food Service areas, e.g., installation of fabricated shadow boards.
 - Segregation Building areas: Fabricated and installed pass boxes and recreation area lock covers, and upgraded/installed cell windows, water controls, and new food delivery system.
 - Remodeled former laundry building, range bathroom, and visitor officer station.
 - Completed several electrical and plumbing projects, and many other facility maintenance repairs.
 - Replaced Chapel entry steps.
 - Constructed and finished 42 plaques and 17 frames from GBCI recycled oak to recognize staff for 25+ years of service.
 - Installed phone room ventilation system.
- A total of 12,832 lbs. of garden produce was harvested with 4,235 lbs. being donated to local food pantry.
- Requalification with the rifle and shotgun was conducted for all security and selected non-security staff. ERU and Security Supervisors were also re-qualified with the handgun.
- Use of Force training was also completed for all staff that are qualified with the weapons.

- All staff participated in Infectious Disease Control training and CPR updates.
- All security staff were given a one hour update training with the Self Contained Breathing Apparatus.
- POSC training was provided and will continue to be a focus of training in FY11.
- The annual Risk Assessment was completed in December 2009 and submitted to the Planning and Operations Unit.
- GBCI trained additional staff in ICS 200 during August 2009.
- Security Threat Group update training was provided in October, November and December 2009.
- GBCI conducted several different drills throughout the year. Fire Drills were held in July 2009, October 2009, and February 2010. The July drill involved the evacuation of the Mainstream Unit. The drill in October was held in the main kitchen and centered upon the responder's ability to don SCBA gear. The February drill included an actual evacuation of Dorm A.
- A suicide response drill was held in September 2009.
- Fight response drills were held in August 2009 and March 2010. These drills were for the second shift security staff and emphasized the dangers of tunnel vision when responding. The scenario utilized role players engaging in a simulated fight and involved onlookers who would attack staff, if they did not contain the situation properly.
- An emergency count drill was conducted in March 2010.
- GBCI conducted a functional ICS exercise in February 2010 which involved the evacuation of one of the Dormitories. The exercise called for staff to actually pack up inmate records, arrange for transportation and security needs and determine where the inmates would be housed. Central Office opened the EOC to support the scenario.
- Beginning in April 2010, GBCI began conducting monthly e-sponder exercises that are designed to maintain proficiency among the e-sponder users. Each month, the staff have to perform a function on an e-sponder practice site that has been established.
- Inmates worked on craft projects, such as blankets, hats, mittens, baby items, duffel bags, laundry bags, tote bags, shower bags, and backpacks that were donated to community charities, e.g., Howe Resource Center, St. Vincent Hospital, Lutheran Relief, New Community Center, St. John's Homeless Shelter, and Marion House.
- Developed and implemented the use of electronic databases/spreadsheets for scheduling and tracking of MD Appointments, TB Monitoring, Laboratory testing, Nebulizer & CPAP patients, and Psychiatry scheduling.

- Chronic condition program came in compliance with BHS Seizure Care Plan.
- Power of Attorney/Advance Directives Clinics held with patients on the GBCI Significant Medical Illness List, those identified by the GBCI Multi-Disciplinary Hi-Risk Team and all patients over 50 years of age. The purpose of putting Advance Directives in place were explained as well as the process.
- We are now doing non-urgent ultrasound testing onsite.
- Increased onsite optical care by implementing BHS recommended OCT Clinics for monitoring glaucoma patients.

Brown County Corrections Relations Board

The Green Bay Correctional Institution, Community Corrections, and Sanger B. Powers Correctional Center revived our joint Corrections Relations Board in 2005. Membership consists of local and state governmental officials, business leaders, and citizens. Information concerning changes or trends that are occurring within the agencies is presented, in order to keep all members informed of new or on-going issues. The members provide us with input into community issues that may have an impact on our operations.

I am proud of the work this board has been able to accomplish; our partners in DCC have provided numerous presentations regarding the sex offender ordinance to neighborhood groups as well as city and county government. Members of our board have also taken it upon themselves to create community Circles of Support to provide a local support group available to assist offenders released into the Brown County community. The members of this board have been involved in educating Brown County on community issues as well as correctional ones.

Mission Statement

The purpose of the Brown County Corrections Relations Board is to review information and generate recommendations regarding program developments and practices for offenders that advance community safety.

This Board will strive to:

1. Enhance individual offenders' knowledge of and access to resources to allow successful reintegration into the community.
2. Develop continuity of supportive services for offenders, and those on community supervision to promote success within the community.
3. Create opportunities for restorative justice for victims and offenders.
4. Develop collaborations with community partners to build a strong network of service providers.
5. Provide information and education to community members to enhance understanding of issues.

Americans with Disabilities Act

The Americans with Disabilities Act applies to staff, offenders, and visitors to GBCI. The primary coordinator for offenders with disabilities is Dennis Mosher, Social Services Director. The back-up coordinator is Sarah Cooper, Program Supervisor.

The Green Bay Correctional Institution is committed to compliance with all of the standards as set out in the Americans with Disabilities Act and will continue to provide services to all who qualify under the provisions of this Act.

Green Bay Correctional has made accommodations for both inmates and inmates' visitors under the auspices of the Americans with Disabilities Act. We have provided deaf interpreters on an "as needed" basis for an individual who is legally deaf on several occasions to facilitate medical and mental health, social services and any other need that arises. Recently vibrating alarm clock was purchased for a second inmate who transferred here from another institution and is also legally deaf. Both of these inmates have adapted well to this environment and are being afforded accommodations as deemed appropriate.

We have worked on visiting issues with a mobility impaired visitor and have been responsive to her needs in terms of visitation. Staff again have been very professional and responsive to whatever issues arise as they relate to visitors who qualify under the Americans with Disabilities Act.

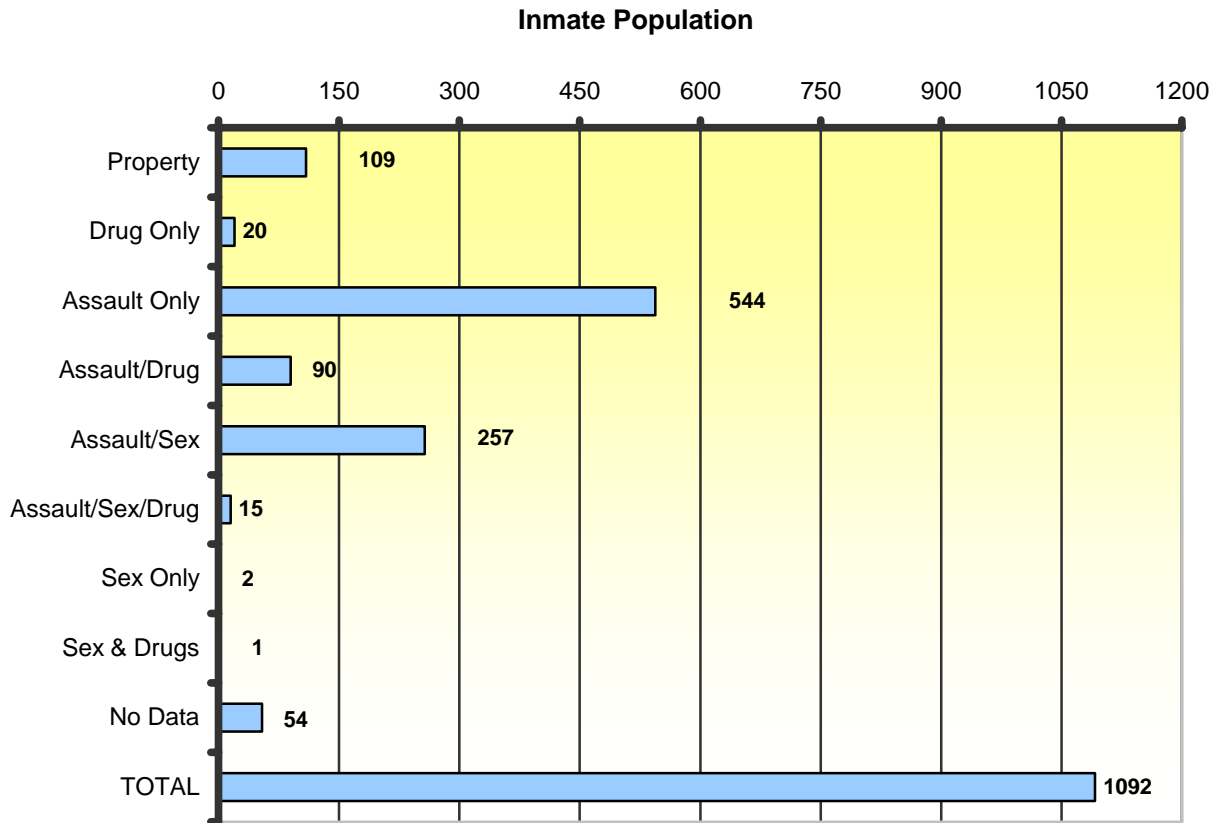
Requests by inmates for Americans with Disabilities Act qualification are processed weekly. All requests are taken seriously with the Social Services Director reviewing and verifying their validity. No requests go unanswered and despite the fact that many are not valid, this does not deter investigation of future requests.

Green Bay Correctional Institution will continue to honor the Americans with Disabilities Act to insure strict adherence and fairness for everyone.

Records – Fiscal Year 2010

The GBCI Record Office is responsible for maintenance of accurate inmate records involving lawful custody and release of inmates as directed by the Wisconsin Statutes, Department policy, and court rulings. This includes management of inmate legal and social service files, coordination of Earned Release Review Commission hearings, coordination and processing of Act 28, facilitation of release, transfer and admission data; processing, calculating and updating of new sentence information; facilitation of court pick-ups, and scheduling of attorney visits and phone calls. In addition, the Record Office processes interstate and intrastate detainer requests, assists inmate requests for speedy disposition of warrants and detainers, service of process, provides notary service to inmates and staff, and responds to Open Record requests. In addition, staff also maintains the Visiting List computer files. The Record Office consists of four staff members and is located in the Treatment Center, Second Floor.

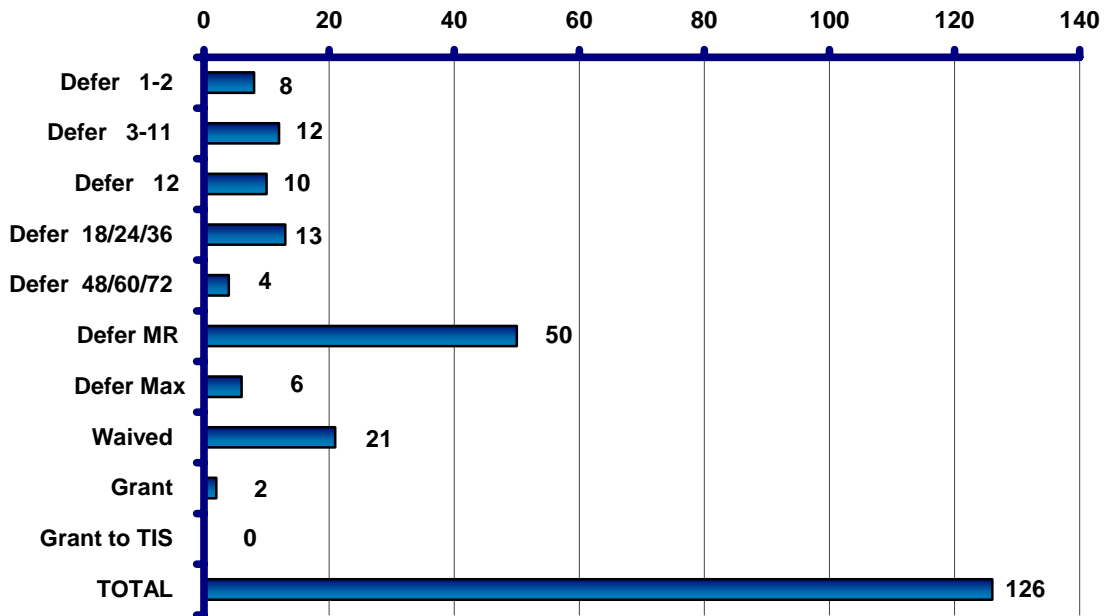
Statistics for the Inmate Population. Life sentences numbered 130 (or approximately 12%) in a population of 1,092 inmates. Types of offenses for total population are listed in the following graph:



GBCI Annual Report – FY10

RACE/ETHNICITY as of 6-30-2010		AGE as of 6-30-2010	
White	456	Under 18	4
Black	585	18 – 20	83
Asian	14	21 – 29	443
American Indian	35	30 – 39	307
Other	2	40 - 49	168
		50 – 59	64
		60 & over	23
Total	1092	Total	1092

Actions Taken at Earned Release Review Hearings – July 1, 2009 to June 30, 2010



Transfers In		Transfers Out	
559		404	
GBCI Court Pick-ups			
Milwaukee	93	Waukesha	11
Brown	72	Fond du Lac	9
Racine	28	Kenosha	7
Winnebago	15	Marathon	6
Outagamie	14	Walworth	6
Columbia	12	US Marshall	6
Dane	12	Out of State	2
		Other Counties	48
Total: 341			
Releases at GBCI			
22	Released on MR	18	Released on Max Discharge
106	Released on ES	0	Court Order
3	Sentence Vacated	0	Probation/Parole
0	No WI Sentence	0	Parole
2	Death		
Total: 151			

Health Services Overview

Staffing. The Health Services Unit (HSU) has on-site RN coverage from 6:00 a.m. – 9:45 p.m., Sunday through Saturday. When there is not an on-site RN, there is a RN on-call. LPN staff, both permanent and LTE, are on-site daily assisting with medication activities. Other staff includes the Health Services Director, Physician, Dentist, Psychiatrists, Medical Program Assistants, Dental Assistant and Dental Hygienist, who work Monday through Friday with varying hours depending on operational needs.

Other Medical Services. Other medical services are provided for patients via contracted and local health care providers. On-site services include the following: X-ray, Optometry, Physical Therapy and Ultrasound. For specialty consultations, patients are seen by UWMC-Madison and Waupun Memorial Hospital specialists with prior authorization from the Bureau of Health Services. Emergency medical services are provided at St. Vincent’s Hospital of Green Bay.

Medications. Based on a prescriber’s order, patients receive non-controlled medications, which are kept in the patients’ rooms; and controlled medications, which are administered by nursing or correctional staff four times a day (i.e., 6:00 a.m., Noon, 3:45 p.m. and HS). Medication distribution is documented on a Medication Administration Record (MAR).

Medical Monitoring. The HSU has two private, secured rooms, which are utilized for close medical monitoring and treatment as ordered by the physician. Due to staffing patterns and coverage, patients who require 24-hour hands on nursing care are transferred to the DCI Infirmary where their medical needs can be met.

HSU Staffing Level	
HSU Director	Physician
Nurse Clinicians (5 - 1.0 FTE and 2 - 0.5 FTE positions)	Licensed Practical Nurses (3 - 0.5 FTE, and 5 LTE positions)
Medical Program Assistants (1- 1.0 FTE, and 1- 0.5 FTE)	Dentist
Dental Hygienist (0.4 FTE)	Dental Assistant
LTE Psychiatrists (28 hrs/wk)	Agency Staff (as needed)

HSU Statistics: Medical and Dental On-Site		
Type of Treatment	No. of Patients	% of Change
Medical On-Site:		
Appointments/Sick Call	10,236	+ 1.3%
Controlled Medications ¹	381	+ 2.1%
Chronic Conditions ²	374	+ 1.1%
X-ray	373	+ 4.2%
Dental On-Site:		
Dentist ³	1,741	- 20.5%
Dental Hygienist	784	- 43.6%

¹Number of patients prescribed a controlled medication, including medical and psychotropic, contributes to a team effort between Health Services and Security.

²Number of patients diagnosed with at least one chronic condition (i.e., Asthma, Diabetes, Dyslipidemia, HIV, Hepatitis C, Hypertension, and Seizure Disorder).

³There is a significant decrease in the number of patients seen by the dentist due to the supervisor position being relocated to GBCI. Supervisor was not on-site everyday due to travel requirements for supervision of other institutions.

The annual report will no longer track medication activity and laboratory appointments. These numbers are tracked by Central Pharmacy Services and DynaCare, the DOC contracted laboratory provider.

HSU Statistics: Treatment Off-Site		
Type of Treatment	No. of Patients	% of Change
Off-Site Treatment Appointments		
<i>Emergency Room/Admissions - Local</i>		
St. Vincent Hospital ER trips ⁴		
St. Vincent Hospital admissions ⁴		
<i>Non-emergency, pre-scheduled appointments</i>		
Local (Green Bay/Fox Valley area) ⁵	58	+ 81.2%
DCI (ortho, optometry) ⁵	25	- 3.8%
Waupun Memorial Hospital (affiliates) ⁶	38	+ 5.6%
UWHC-Madison ⁶	165	- 23.6%

⁴Number of patients sent to the local ER, including admissions, is maintained and available through the DOC Third Party Administrator—Vestica.

⁵There is a significant increase in the number of local appointments as oral surgery needs were addressed at local providers.

⁶The UWHC-Madison appointments decreased this fiscal year due to an increase in the number of patients receiving conservative therapy at the institution level per BHS Therapeutic Committee recommendations, and the number of patients being treated by local providers in order to provide adequate access to care.

Offender Classification

The Program Review Committee provides a systematic review of an inmate's custody level, program needs and placement. The full PRC committee customarily consists of the Offender Classification Specialist, a Security Supervisor, and the Social Services Director. The committee is charged with the responsibility to review an inmate's security classification, assignment to an institution, and treatment program needs. The committee's recommendations consider risk relative to offense and offense history, institution adjustment, sentence structure, medical needs, clinical needs, program needs and any other relevant factors. The reviews are completed according to DOC Administrative Code 302 and occur at intervals of no more than twelve months.

GBCI has an average of 30 inmates awaiting transfer, primarily to medium custody institutions.

Institution Complaint Examiner Department

A Summary Report of Complaint Decisions by Race for GBCI inmates is listed below:

Current Population Breakdown

White: 41.67%
 Non-White: 58.24%
 Unknown: .09%

<u>Filed Complaints</u>	<u>Percent of Filed Complaints</u>	<u>Number of Filed Complaints</u>
White	43.83%	1,104
Non-White	56.13%	1,414
Unknown	.04%	1

<u>Dismissed Complaints</u>	<u>Percent of Dismissed Complaints</u>	<u>Number of Dismissed Complaints</u>
White	42.70%	716
Non-White	57.25%	960
Unknown	.06%	1

<u>Affirmed Complaints</u>	<u>Percent of Affirmed Complaints</u>	<u>Number of Affirmed Complaints</u>
White	43.81%	99
Non-White	56.19%	127
Unknown	0%	0

<u>Rejected Complaints</u>	<u>Percent of Rejected Complaints</u>	<u>Number of Rejected Complaints</u>
White	46.88%	293
Non-White	53.12%	332
Unknown	0%	0