

Visitor Bus for Families (July – December 2011)

Visits are an integral part of the overall treatment program at Copper Lake School/Lincoln Hills School, especially visits from immediate family members. A chartered coach bus will be available to assist families. The bus seats 55 individuals on a first come-first served basis.

For the Milwaukee/Madison: See dates below

The bus will depart from Lee's School at 921 West Meinecke Avenue in Milwaukee, promptly at 7:00 am. The bus will then travel to the East Towne Mall in Madison, boarding passengers at the front of the J.C. Penney store, and will depart from this location by 8:30 am, travel on to Copper Lake School/ Lincoln Hills School. Madison area visitors are encouraged to contact CLS/LHS on the day of the bus visit at (715) 536-8386 ext. 0 between 7:30 a.m. and 8:15 a.m. to speak with the operator on available seats. Bus departs Copper Lake/Lincoln Hills School by 3:00 pm. and disburses passenger at the Madison and Milwaukee pick-up areas

For the Milwaukee/Fox Valley Area: See dates below

The bus will depart from Lee's School at 921 West Meinecke Avenue in Milwaukee, promptly at 7:00 am. The bus will then travel to the Fox River Mall in Appleton, boarding passengers at front of the Target Store and will depart from this location by 9:00 am, travel on to Copper lake/Lincoln Hills School. Fox Valley area visitors are encouraged to contact CLS/LHS on the day of the visit at (715) 536-8386 ext.0 between 7:30 a.m. and 8:15 a.m. to speak with the operator on available seats. Bus departs Copper Lake/Lincoln Hills School by 3:00 pm. and disburses passenger at the Appleton and Milwaukee pick-up areas

Day	Via Madison	Via Appleton
Thursday	July 14 August 25 September 1 September 29 October 27 December 8 December 22	July 28 August 11 September 15 October 13 November 10 December 29
Saturday	July 23 August 6 September 24 October 8 November 19 November 26 December 3	July 9 August 20 September 10 October 22 November 5 December 17

Visiting Rules and Regulations

- **Two visitors** per youth are permitted in order to allow more youth to get visits.
- All visitors must be on the institution approved visiting list and will be required to provide identification prior to entering the institution. Unauthorized visitors will not be granted admittance.
- Children 12 years old and under who are not on the institution approved visiting list will be required to remain on the bus with the adult that accompanied them. Exceptions will not be granted.
- All visitors are required to pass through a metal detector.
- No purses or handbags will be allowed into the institution. We recommend you carry a small wallet.

- Cell phones, pagers, and smoking materials *are not* allowed in the institution.
- The only medications allowed into the visiting area are heart medications and prescribed inhalers.
- Visitors are limited to one (1) carry-in item container (i.e. picnic lunch) per group. Everything carried in must be in that container (example: one 32-pint cooler). Sharing coolers between groups is not allowable.
- Silverware, glass containers, and aluminum cans *are not* allowed in the institution.
- Paper plates, plastic ware and Tupperware items *are* allowable.
- Food is to be consumed in the visiting area only. Youths cannot take anything back to the cottage from visits.
- Youth and visitors must sit at a table in the visiting area and remain together. Each group of visitors must remain separate from other visits unless advance approval is given by the institution.
- Hair braiding is not allowed during visits.
- Picture-taking is allowed at a time designated by our staff. Cameras will be stored in a locker until / after that time.
- It is the parent or guardian's responsibility to assure that visiting children are not wandering or running through the visiting area or hallways.
- Visits for youth in security units will be held in the cottage they are residing in at the time of the visit. No items may be brought into the security units. Only immediate family over age 18 may visit in the security units.
- Violations of visiting policy will result in immediate termination of the visit.

Questions regarding *the bus service or schedule* should be referred to John Ourada at Lincoln Hills School, (715) 536-8386 x 1273. Specific questions about *visitation approvals* should be referred to your son's institution social worker.

Revised 5/2011