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State of Wisconsin Department of Corrections

SPECIAL NOTICE TO VISITORS

August 6, 2009

To: All GBCI Staff, Inmates and Visitors

From: William J. Pollard, Warden
Green Bay Correctional Institution

A handwritten signature in black ink, appearing to read "William J. Pollard", written over the printed name.

Re: GBCI Visiting Schedule

Over the past several weeks, careful consideration has been given to various alternatives to address the operational needs of the institution. These needs are being further impacted by the Wisconsin furlough of all state employees.

In an effort to ensure a safe and secure institution for staff, inmates and public, GBCI will be suspending visiting one day each week. Reducing visiting days by one day a week may prevent the cancelling of other inmate activities.

Effective September 2, there will be no visiting on Wednesdays until further notice.

We are asking all inmates to please notify your visitors of this change, so they may plan accordingly.

Your understanding and cooperation with this change is appreciated.

POSTED: Channel 8, Housing Units, Recreation, Library, Visiting Room, Lobby